

Ontario Energy Board
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Commission de l'énergie de l'Ontario
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27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY E-MAIL

May 25, 2011

Myrna Castro
Contract Administrator
TransAlta Energy Marketing Corp.
110-12 Avenue SW
Calgary AB T2R 0G7

Dear Ms. Castro:

**Re: Application for Electricity Wholesaler Licence
Board File Number EB-2011-0136**

The Board has reviewed your application for an electricity wholesaler licence. Your application is currently incomplete and cannot be processed until the following has been filed:

- Audited financial statements for the applicant, if available. If this is not available, please provide financial statements for your parent company for the last two years and a parental guarantee. The Board has developed a parental guarantee template which you may use by entering the necessary information and submitting it with the application. Please contact us if you wish to obtain a copy of the template. Please note that if you wish to provide your own parental guarantee, this will be subject to review during the application review process to determine whether or not it is satisfactory.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@ontarioenergyboard.ca.

Please direct any questions relating to this application to Judith Fernandes, Project Advisor at +1 (416) 440-7638 or e-mail, Judith.Fernandes@ontarioenergyboard.ca.

Yours truly,

Original signed by

John Pickernell
Assistant Board Secretary