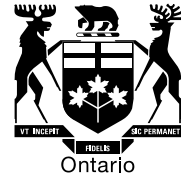


**Ontario Energy Board**  
P.O. Box 2319  
27th. Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416- 481-1967  
Facsimile: 416- 440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie de l'Ontario**  
C.P. 2319  
27e étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416- 481-1967  
Télécopieur: 416- 440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

February 13, 2013

Gaetana Girardi  
Director, Compliance & Regulatory Affairs  
Summitt Energy Management Inc.  
608-100 Milverton Drive  
Mississauga ON L5R 4H1

Dear Ms. Girardi:

**Re: Application for Electricity Retailer Licence  
Board File Number EB-2013-0037  
Application for Gas Marketer Licence  
Board File Number EB-2013-0038**

The Board has reviewed your applications for an electricity retailer and gas marketer licence renewals. Your applications are currently incomplete and cannot be processed until the following has been filed:

The financial information provided with your applications does not meet the requirements of section 12 Finance of the application forms. You have filed Summitt Energy Holdings L.P. consolidated financial statements. For the Board to accept the parent company's financial statements a written guarantee supporting the financial obligations of the applicant must be provided. Please provide a guarantor letter to guarantee the financial obligations of Summitt Energy LP. If requested, the Board may provide a template parental guarantee letter.

As part of your application review, the Board conducts a police record check with the Ontario Provincial Police (the "OPP") on the key individuals reported in Section 8 of the application. The OPP has changed the requirements regarding the key individuals' background check and the OPP's form has to be filled out. Please have each key individual identified in schedule 3 to section 8(b) of the application fill out the form attached to this letter. In addition, Mr. Jeffery Borg must submit one piece of ID in replacement of a health card as it is no longer acceptable in support of the background check by law enforcement agencies.

Examples of acceptable identification are:

- Driver's Licence

- BYID Card
- Canadian or Foreign Passport
- Canadian Citizenship Card
- Possession and Acquisition Licence (or PAL Card)
- Permanent Residency Card

The following are acceptable forms of non-photo identification:

- Birth Certificate
- Baptismal Certificate
- Hunting Licence
- Outdoors Card
- Canadian Blood Donor Card

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca).

Please direct any questions relating to this application to Irina Kuznetsova, Advisor at (416) 440-8138 or e-mail, [Irina.Kuznetsova@ontarioenergyboard.ca](mailto:Irina.Kuznetsova@ontarioenergyboard.ca).

Yours truly,

*Original signed by*

John Pickernell  
Assistant Board Secretary

Attachment



Ontario  
Provincial  
Police

## Release and Discharge Relating to Consent to Disclosure of Criminal Record Information

Surname \_\_\_\_\_ Given name \_\_\_\_\_ Middle name(s) \_\_\_\_\_ Date of Birth (dd/mm/yy) \_\_\_\_\_  Male  
 Female

Previous Surnames (eg. Former marriage, maiden) \_\_\_\_\_

Address (number, street, apt., lot, concession, township, rural route #, city, postal code) \_\_\_\_\_

Occupation \_\_\_\_\_

I hereby authorize the Ontario Provincial Police (the OPP) to release records of criminal convictions for which a pardon has not been granted, records of discharges which have not been removed from the CPIC system in accordance with the Criminal Records Act, and records of outstanding criminal charges of which the OPP is aware, to the person(s) listed below.

Name **Lynne Anderson** Title **Managing Director**

Department and Branch **Applications and Regulatory Audit**

Name of Organization **Ontario Energy Board**

### Release and Discharge

I hereby release and forever discharge Her Majesty the Queen in right of Ontario, the Commissioner of the Ontario Provincial Police and all members and employees of the OPP from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the OPP to the above named organization.

I acknowledge that information so disclosed may be confirmed only by a comparison of the fingerprints on file to which the information relates and my fingerprints.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Confidential

This record and the information contained therein, is being provided in confidence and shall not be disclosed to any person with the exception of the person(s) named above without the express written consent of the Commissioner of the OPP.

Based on a name check only, and having a birth date as provided above - a records check:

- fails to reveal any record relating to the above subject.  
 indicates the following information may relate to the above subject.

Details cannot be certified as relating to the subject of inquiry, without a fingerprint comparison.