



EB-2013-0072

IN THE MATTER OF the *Ontario Energy Board Act*, 1998, S.O. 1998, c. 15, (Schedule B);

AND IN THE MATTER OF an application pursuant to section 74 of the *Ontario Energy Board Act 1998* by Hydro Ottawa Limited for an order to amend its electricity distribution licence (ED-2002-0556)

PROCEDURAL ORDER NO. 1
May 21, 2013

Hydro Ottawa Limited (“Hydro Ottawa”) filed with the Ontario Energy Board (the “Board”) an application under section 74 of the *Ontario Energy Board Act, 1998*. The application was filed on March 18, 2013 and amended on May 3, 2013. The Board assigned file number EB-2013-0072 to the application.

The application seeks an order of the Board amending Hydro Ottawa’s electricity distribution licence to reflect an exemption from compliance with the long term load transfer (“LTLT”) provisions set out in section 6.5.4 of the Board’s Distribution System Code (the “DSC”) in relation to 40 customers of Hydro Ottawa. The 40 customers are physically served electricity by Hydro Ottawa’s neighbouring electricity distributor, Hydro One Networks Inc. (“Hydro One”) according to an LTLT agreement.

The Board issued its Notice of Application and Hearing (the “Notice”) on April 19, 2013. As directed by the Board, each of Hydro Ottawa and Hydro One posted the Notice on their respective websites. Hydro Ottawa also served the Notice on the 40 customers that are the subject of Hydro Ottawa’s application.

No request for intervenor status was filed with the Board. However, Hydro One was deemed to be an intervenor in this proceeding by the Board.

The Board considers it necessary to make provision for the following matters related to this proceeding at this time. The Board may amend this procedural order or issue further procedural orders from time to time.

THE BOARD ORDERS THAT:

1. If Hydro One and/or Board staff wish information and material from Hydro Ottawa that is in addition to Hydro Ottawa's pre-filed evidence, and that is relevant to the hearing, they shall request it by written interrogatories filed with the Board and sent to Hydro Ottawa on or before **May 31, 2013**. Where possible, the questions should specifically reference the pre-filed evidence.
2. Hydro Ottawa shall file its complete responses to the interrogatories with the Board and send them to Hydro One on or before **June 10, 2013**.
3. If Hydro One and/or Board staff wish to file a written submission, they shall file their submission with the Board and send it to Hydro Ottawa on or before **June 24, 2013**.
4. If Hydro Ottawa wishes to file a written reply submission, it shall file its reply submission with the Board and send it to Hydro One on or before **July 9, 2013**.

All filings to the Board must quote the file number, EB-2013-0072, be made through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>, and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.ontarioenergyboard.ca/OEB/Industry>. If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Gona Jaff at gona.jaff@ontarioenergyboard.ca and Board Counsel, Kristi Sebalj at kristi.sebalj@ontarioenergyboard.ca.

ADDRESS

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DATED at Toronto May 21, 2013

ONTARIO ENERGY BOARD

Original signed by

Kirsten Walli
Board Secretary