

Ontario Energy Board
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BY E-MAIL

October 23, 2013

Kathi Farmer
Burlington Hydro Inc.
1340 Brant Street
Burlington ON L7R 3Z7
kfarmer@burlingtonhydro.com

Dear Ms Farmer:

**Re: Burlington Hydro Inc.
Application for Rates
Board File Number EB-2013-0115**

A preliminary review of the application has identified that certain sections of the evidence supporting the application do not comply with the Board's Filing Requirements¹ for cost of service applications and/or the associated spreadsheets, models and workforms. As a result, the Board is unable to process your application at this time.

The missing information includes:

1. Chapter 5, s 5.4.4: Completed Table 2 (Appendix 2-AB) and variance analysis on the basis of plan vs. actual spending, rather than as a comparison to prior year spending
2. Chapter 2, s 2.5.2.7: Reported Electricity Service Quality Requirements for the last 5 completed years.

¹ Chapter 2 of the *Filing Requirements for Electricity Transmission and Distribution Applications*, dated July 17, 2013 and subsequent Board communications.
Chapter 5 of the *Filing Requirements for Electricity Transmission and Distribution Applications*, dated March 28, 2013 and subsequent Board communications.

3. Chapter 2, s 2.7.3: Completed Appendix 2-JC OM&A Programs Table to reflect the entire OM&A envelope requested, including variance analysis between the test year costs and the last Board-approved and most recent actual. Best efforts should be made to identify OM&A costs by program, if not by major function.
4. Chapter 2, s 2.7.3.1: Year over year variance explanations for headcount and compensation.
5. Chapter 2, s 2.7.3.1: Details of employee benefit programs and other costs charged to OM&A for Board approved, historical, bridge and test years, including most recent actuary reports. Analysis must agree with the tax section of the pre-filed evidence.

The Board expects that Burlington Hydro Inc. will file the above listed required information as soon as possible.

If any of the information that is identified as missing is located in sections other than those identified in the Filing Requirements, or if any of the information is not applicable in your circumstances, please provide an explanation when filing the remainder of the required information.

Please direct any questions relating to this application to Martha McOuat, Project Advisor at 416-440-7606 or martha.mcouat@ontarioenergyboard.ca.

Yours truly,

Original Signed By

John Pickernell
Assistant Board Secretary