

Ontario Energy Board
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27^e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

October 12, 2017

Margaret Nanninga
Kitchener-Wilmot Hydro Inc.
301 Victoria Street South
P.O. Box 9010
Kitchener ON N2G 4L2
mnanninga@kwhydro.ca

LETTER OF DIRECTION

Dear Ms. Nanninga:

**Re: Kitchener-Wilmot Hydro Inc. (Kitchener-Wilmot Hydro)
Application for 2018 Distribution Rates
Ontario Energy Board File Number: EB-2017-0056**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Kitchener-Wilmot Hydro's application for 2018 Distribution Rates (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at Registrar@oeb.ca.

You are directed:

1. To arrange immediately for the service of the enclosed Notice, in the exact form accompanying this letter, except:
 - a. Under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"; and
 - b. In the Notice, insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Kitchener-Wilmot Hydro's website in accordance with the requirements of paragraph 4 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format "**January 1, 2016**".

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Kitchener-Wilmot Hydro's website in accordance with paragraph 4, to serve a copy of each of the Dated Notice, the application and the evidence, directly on all intervenors of record in Kitchener-Wilmot Hydro's previous cost of service proceeding EB-2013-0147, namely: Energy Probe Research Foundation, School Energy Coalition, and the Vulnerable Energy Consumers Coalition.
4. To make a copy of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Kitchener-Wilmot Hydro's office and in a prominent place on Kitchener-Wilmot Hydro's website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Kristi Sebalj
Registrar
Office of the Registrar

Encl.