

**Ontario Energy Board**  
P.O. Box 2319  
27<sup>th</sup> Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
Télécopieur: 416-440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

October 19, 2018

Jane Donnelly  
Ottawa River Power Corporation  
283 Pembroke St. West, Box 1087  
Pembroke, ON K8A 6Y6  
[jdonnaelly@orpowercorp.com](mailto:jdonnaelly@orpowercorp.com)

### **LETTER OF DIRECTION**

Dear Ms. Donnelly:

**Re: Ottawa River Power Corporation (Ottawa River Power)  
Application for 2019 Rates  
Ontario Energy Board File Number: EB-2018-0063**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Ottawa River Power's application for 2019 Rates (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. To arrange immediately for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"; and
  - b. For the French version of the Notice, under the sections entitled "**SOYEZ RENSEIGNÉ ET DONNEZ VOTRE OPINION**" and "**AUDIENCES ORALES ET AUDIENCES ÉCRITES**" remove the bold and bracketed words "[l'entreprise insérera la date réelle, 10 jours suivant la date à laquelle l'avis est publié sur le site Web du demandeur]"; and

- c. In each of the English and the French version of the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Ottawa River Power's website in accordance with the requirements of paragraph 4 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format "**January 1, 2016**" for the English Notice and the following date format for the French Notice "**1 janvier 2016**".
2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Ottawa River Power's website in accordance with paragraph 4, to serve a copy of each of the English and French versions of the Dated Notice, the application and the evidence, directly on all intervenors of record in Ottawa River Power's cost of service proceeding, EB-2014-0105, namely:  

School Energy Coalition  
Vulnerable Energy Consumers Coalition
4. To make a copy of both the English and French versions of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Ottawa River Power's office and in a prominent place on Ottawa River Power's website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Rudra Mukherji  
Acting Manager, Registrar

Encl.