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December 4, 2018

Kirsten Walli, Board Secretary  
Ontario Energy Board  
2300 Yonge Street, 27<sup>th</sup> Floor  
PO Box 2319  
Toronto, ON M4P 1E4

Dear Ms. Walli:

**Re: EB-2018-0063  
Distribution Rate Application**

Ottawa River Power would like to request an extension to Procedural Order No. 1 from November 16, 2018. The order states that Ottawa River Power shall file with the OEB complete written responses to interrogatories and deliver them to Intervenors by December 13, 2018.

Due to staff absence for medical reasons, Ottawa River Power would request that we provide completed quality responses to the Board and Intervenors by December 21, 2018.

Kind Regards,

A handwritten signature in blue ink that reads "J. Donnelly". The signature is written in a cursive style with a long, sweeping underline.

Jane Donnelly, CPA, CMA  
President and CEO