

Ontario Energy Board
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Commission de l'énergie de l'Ontario
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BY E-MAIL

October 22, 2009

Ms. Nola Ruzycki
Director, Regulatory Affairs
Universal Energy Corporation
6345 Dixie Road, Suite 200
Mississauga, ON L5T 2E6

Dear Ms. Ruzycki:

**Re: Application for Renewal of Gas Marketer Licence GM-2004-0537
Board File Number EB-2009-0364**

The Board has reviewed your application. Your application is currently incomplete and cannot be processed until the following information has been filed:

1. Section 6(a) of the application states that Universal Energy Corporation ("Universal") is not currently marketing in Ontario. However, section 6(b) states that Universal has contracts with low-volume consumers. Please provide a detailed description of Universal's current business activities to clarify these statements.
2. Please provide the following details on Universal's intended market activity as requested in section 9 of the application:
 - a. How many low-volume consumers do you expect to serve each year?
 - b. What is the average number of cubic meters of natural gas you plan to sell?
3. For **each** key individual listed on the application, please provide copies of at least two documents to support the key individual's identity. One of these documents must include a photo. The documentation must be valid, issued by federal or provincial authority, and must include the individual's name and signatures. Examples of acceptable identification include a driver's licence, health card and passport.

Please submit clear readable photocopies of **both** sides of the documents.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on diskette or by e-mail to boardsec@oeb.gov.on.ca.

Please direct any questions relating to this application to Judith Fernandes, Project Advisor at 416-440-7638 or e-mail, judith.fernandes@oeb.gov.on.ca.

Yours truly,

Original signed by

John Pickernell
Assistant Board Secretary