

**Ontario Energy
Board**
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Toronto ON M4P 1E4
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**Commission de l'énergie
de l'Ontario**
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2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY EMAIL ONLY

February 2, 2010

Ms. Tania Persad
Senior Legal Counsel, Regulatory
Enbridge Gas Distribution Inc.
500 Consumers Road
Toronto ON M2J 1P8

LETTER OF DIRECTION

Dear Ms. Persad:

**Re: Application for Approval of a Franchise Renewal for the Corporation of the
Town of Richmond Hill
Board File Number: EB-2009-0310**

The Board has issued the attached Notice of Application and Notice of Written Hearing ("Notice") in this matter.

You are directed:

1. to immediately serve a copy of the Notice, together with a copy of the application, either personally, by courier or registered mail on the Clerk Administrator of the Corporation of the Town of Richmond Hill;
2. to immediately arrange for the Notice, headed with the Ontario Government logo and the words "Ontario Energy Board", to be published in one issue of the English-language local newspaper having the highest paid circulation, according to the best information available, in the Town of Richmond Hill;

NOTE: Please make it clear to the newspaper that any invoices regarding publication are to be sent to the Applicant and not to the Board.

3. to file with the Board, affidavit evidence proving service and publication immediately upon completion, attaching as appendices the relevant Notice, application, and original post office registration receipts or courier receipts, but not the newspaper tear sheets;
4. to ensure that complete copies of the application are available for convenient public perusal at the addresses stated in the Notice; and
5. to immediately provide a copy of the application to any person upon request.

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

Attach.

cc. Lesley Austin, Enbridge Gas Distribution Inc.