

# **Hunter's Green Ratepayers' Association**

**of the Township of King, Ontario**

## **Constitution**

**A constitution for the general conduct of  
affairs, adopted November 30, 2009.**

### **Article 1. Purposes of the Organization**

- 1.1 To promote the interests of voters and ratepayers and to advocate with a view to having influence and consideration in any decisions whether local, county, provincial, or federal which affect them.
- 1.2 To promote efficient, open, accountable, responsible government in the local Municipality of the Township of King (hereinafter referred to as "the Municipality").
- 1.3 To monitor municipal agendas on issues and concerns affecting ratepayers and voters either directly or indirectly.
- 1.4 To encourage and promote, participation by ratepayers and voters in the local political and electoral process.
- 1.5 To communicate with ratepayers and voters of the Municipality on the major issues facing them as taxpayers and the positions taken by candidates for municipal election and elected officials.
- 1.6 To fulfill a watchdog function over the discussions, decisions and activities of the Municipality Council, its Boards and Committees.
- 1.7 If deemed appropriate by the Board of the Association, to take action, in respect of any acts or omissions by Municipality's Councilor(s), any of its employees or agents which are contrary to existing or prospective government statutes, by-laws, regulations or guidelines.
- 1.8 To accept donations, gifts and bequests, to further the purpose of the organization.

## **Article 2. Membership**

2.1 Membership is open to any full time or seasonal ratepayer or eligible voter of the Municipality approved by the Board of Directors or by a majority at a regular meeting as being eligible.

2.2 Only members in good standing shall be entitled to vote at meetings. A member in good standing is a member approved by the Board of Directors, or a majority at a membership meeting.

2.3 A person can become a member at any time.

2.4 Membership in the association shall be a family membership and all residents in the household of voting age shall be considered members.

## **Article 3. Organization**

3.1 Until changed by amendment to this Constitution, the Association shall be an unincorporated non-profit association.

3.2 The association shall have a Board of Directors of not less than three members and not more than five, who shall be elected by the membership at an Annual General Meeting.

3.3 The adoption of this revised Constitution shall be considered at a meeting of members for that purpose. The first Board of Directors, under the new constitution, when adopted, shall be elected at that special meeting.

3.4 The Association shall have a Chair and a Vice Chair who shall be elected by the membership at an Annual General Meeting of members.

3.5 provided they are re-elected as Directors by the membership, a past Chair shall have the title past Chair and shall be an officer of the Association.

3.6 When elected, directors and officers shall serve a term of three years.

3.7 The Association shall have a Secretary and a Treasurer who shall be Directors and who shall be officers.

3.8 Officers of the Association namely the Chair, Vice chairs, Past Chair, Secretary and Treasurer shall constitute the Executive of the Association.

3.9 Members of the Board and officers shall be reimbursed for reasonable expenses incurred by them in performance of their duties or acts on behalf of the Association.

## **Article 4. Powers and Duties of the Board**

4.1 The Board shall manage the affairs and business of the Association pursuant to its purpose and subject to policy guidance as expresses by the members by resolution passed at a meeting. The executive will decide when an issue warrants involvement by the membership.

4.2 The Executive will not commit Association funds in excess of \$1,000.00 unless a majority of the Board of Directors agrees at a meeting called for the purpose, or as a result of solicitation of the members pursuant to article 6.4 This clause is to be reviewed at the first Annual meeting of members after one year from adoption of this constitution.

4.3 The Board, by resolution may form such committees as it deems advisable and in the best interests of the Association.

4.4 The Board may enact Regulations by resolution to govern the operation of the Association. Such regulations must not be contrary to or contradict the Articles of this Constitution and to the extent that they do so they are void.

4.5 Regulations are valid when passed by the Board, but any regulations or amendments not previously approved by the members must be tabled for review and approval by members at the next meeting of members after its enactment.

4.6 The Board shall form a nominating committee to nominate candidates to stand for election at an Annual general Meeting.

4.7 Between meetings of the Board of Directors the Executive shall take such actions as are necessary to carry on the business of the Association.

4.8 The Board of Directors shall have the power to purchase liability insurance for the Association and its members, officers and Directors from Association funds.

## **Article 5. Committees**

5.1 The Board shall establish a written mission statement for each Committee, shall establish their term, and shall have the power to disband them. Committees shall continue only so long as the purpose for which they are appointed continues.

5.2 Committee members may be Directors or members of the Association and shall be appointed by resolution of the Board.

5.3 Committees shall report to the Board and are subject to the discretion of the Board provided that any specific policy guidance passed by members and directly relating to the work of a specific Committee shall be incorporated in the Board's direction to the Committee.

## **Article 6. Meeting**

6.1 An Annual General meeting shall be held every year for the purpose of:

- (a) Reporting to the membership generally
- (b) Discussing any policy issues brought forward by the Board, or requested by members
- (c) Presentation of financial reports for approval
- (d) Electing Directors and Officers whose term is expiring

6.2 The Annual General Meeting shall be held on or before the end of December in each year.

6.3 Other meetings may be called by the Chair, with approval of the Board, to deal with issues which in the opinion of the Board require the expression or opinion or decision of the membership as a whole.

6.4 In the case of an emergency, or where in the opinion of the Board, it is not possible to call a meeting of the membership on a timely basis, a telephone poll, exchange of fax, email or other means of communication to obtain the opinion of the members on a particular matter of course of action is sufficient to authorize action on such matters, or to commit funds of the organization.

## **Article 7. Conduct of the Meeting**

7.1 The Board shall endeavour to hold meetings at times which are convenient to both resident and non-resident groups.

7.2 A quorum for a meeting of members shall be five or more members and a quorum for a meeting of the Board shall be three members, and a quorum for an Executive meeting shall be three elected members.

7.3 All official meetings shall be meetings of record. Minutes shall be taken by the Secretary and made available for inspection by members on request, at reasonable times.

7.4 All actions taken by the Association (except administrative matters) shall be authorized by a motion made, seconded and affirmed by a majority of directors or membership at a meeting.

## **Article 8. Conflict of Interest**

8.1 Any person having a conflict of interest in a particular matter shall refrain from voting on the matter under consideration.

## **Article 9. Finance**

9.1 The treasurer shall produce an annual financial statement showing the receipt and disposition of funds.

9.2 The Association may open and maintain a bank account at a chartered bank or trust company. All money received and deposited in that account and all moneys disbursed shall be paid by cheque out of that account.

9.3 The financial statements will be made available to any member at reasonable times on a request made to the treasurer.

9.4 The financial year shall be from January 1 of one year to December 31 of the next year.

## **Article 10. Execution of Documents**

10.1 All Documents shall be signed on behalf of the Association by any two officers upon authorization of the Board or upon direction of members pursuant to a resolution passed by members in a meeting duly called for that purpose.

10.2 Any two members of the Executive shall sign cheques issued by the Association.

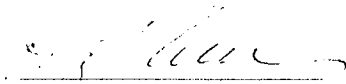
## **Article 11. Dissolution**

11.1 In the event that the Association dissolves and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to similar organizations or charitable organizations which carry on their work solely in King City.

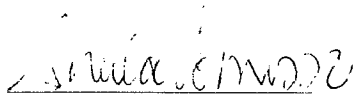
## Article 12. Changes to the Constitution

12.1 Changes to this constitution may only be made by resolution enacting such changes supported by a majority of the members in attendance at a General Meeting, for which notice has been given and the text of the changes are incorporated in the notice of the meeting, or by separate document distributed in the same manner as the notice.

Signed:



Harvey Tenenbaum



Sheila Comisso



Judith Tenenbaum