

**Ontario Energy
Board**
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**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY E-MAIL

February 8, 2011

Les Wojtanowski
Manager, Operations & Engineering
Sun-Canadian Pipe Line Company Ltd.
830 Highway #6 North
Waterdown ON L0R 2H0

Dear Mr. Wojtanowski:

**Re: Application for an Electricity Wholesaler Licence
Board File Number EB-2011-0026**

The Board has reviewed your application for renewal of your electricity wholesaler licence. Your application is currently incomplete and cannot be processed until the following has been filed:

1. Please provide a corporate chart. This is required for a better understanding of your organization.
2. 2009 financial statements are signed by the Board of Directors while the 2008 financial statements are not. Please have the 2008 financial statements signed by authorized officials of your company.
3. Is Fred Saunders an officer of your company with respect to your current electricity wholesaler licence EW-2006-0055? If he is, please correct the form (question 12, Key Individual Information) accordingly.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@oeb.gov.on.ca.

Please direct any questions relating to this application to Julie Doherty, Advisor at (416) 440-8133 or e-mail, Julie.Doherty@oeb.gov.on.ca.

Yours truly,

Original signed by

John Pickernell
Assistant Board Secretary