



**EB-2007-0753**

**IN THE MATTER OF** the *Ontario Energy Board Act, 1998*,  
S.O. 1998, c. 15, (Schedule B);

**AND IN THE MATTER OF** an application by Norfolk Power  
Distribution Inc. for an order approving just and reasonable  
rates and other charges for electricity distribution to be  
effective May 1, 2008.

### **PROCEDURAL ORDER No.1**

Norfolk Power Distribution Inc. filed an application with the Ontario Energy Board, received on November 16, 2007 under section 78 of the *Ontario Energy Board Act, 1998*, seeking approval for changes to the rates that Norfolk Power Distribution Inc. charges for electricity distribution, to be effective May 1, 2008. The Board has assigned the application file number EB-2007-0853. The Board issued a Notice of Application and Hearing dated December 5, 2007. The School Energy Coalition and the Vulnerable Energy Consumers' Coalition applied for and were granted intervenor status.

The Board has decided to proceed by way of written hearing, and considers it necessary to make provision for the following procedural matters. Please be aware that this procedural order may be amended, and further procedural orders may be issued from time to time.

#### **THE BOARD ORDERS THAT:**

1. Parties who wish information and material from the applicant that is in addition to the evidence filed with the Board, and that is relevant to the hearing, shall

request it by written interrogatories filed with the Board and delivered to the applicant on or before January 17, 2008.

2. The applicant shall file with the Board complete responses to the interrogatories and deliver them to the intervenors no later than February 1, 2008.
3. Intervenors or Board staff who wish to make a submission on the application must file that submission with the Board, and deliver it to the applicant and other intervenors by February 25, 2008.
4. If the applicant wishes to respond to a submission, the response must be filed with the Board and delivered to intervenors by March 6, 2008.
5. All filings to the Board must quote file number EB-2007-0753, be made through the Board's web portal at [www.errr.oeb.gov.on.ca](http://www.errr.oeb.gov.on.ca), and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Please use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at [www.oeb.gov.on.ca](http://www.oeb.gov.on.ca). If the web portal is not available you may email your document to the address below. Those who do not have internet access are required to submit all filings on a CD or diskette in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.
6. All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

**DATED** at Toronto, January 7, 2008.

ONTARIO ENERGY BOARD

*Original signed by*

Kirsten Walli  
Board Secretary