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June 30, 2011

### VIA RESS, EMAIL and COURIER

Ms Kirsten Walli Board Secretary Ontario Energy Board 2300 Yonge Street Suite 2700 Toronto, Ontario M4P 1E4

Dear Ms Walli:

## Re: Enbridge Gas Distribution Inc. ("EGD") Request for Extension of EB-2008-0275 Affiliate Relationships Code ("ARC") Exemption

In its December 22, 2008 decision in EB-2008-0275, the Board granted EGD an exemption from section 2.2.2 of the ARC to share certain information systems with Gazifére Inc. until July 31, 2011 (the "Exemption"). In choosing this expiry date, the Board accepted EGD's evidence that EGD would be able to complete the necessary information technology ("IT") changes within this timeframe. We are now writing to inform the Board that EGD has implemented the majority of the required IT changes. However, for the reasons set out below, EGD requests an extension of the Exemption expiry date to June 30, 2012 for continuing Gazifére access to EGD's EnMar application.

As noted in the EB-2008-0275 application (the "Application"), EnMar is an EGD-hosted meter application reporting system that is used to collect and process automatic meter reading data. Gazifére uses EnMar to manage the meter records of its approximately 35,000 customers, and to track government inspections. Only a handful of Gazifére personnel have access to EnMar to respond to customer requests regarding meter identification and readings, and related billing enquiries. Enclosed as Appendix "I" is a reproduction of Exhibit II that was filed with the Application, which outlines the data contained in the EnMar system to which Gazifére has access. The only time that Gazifére personnel would access any EGD customer data in EnMar would be to verify meter identification numbers when a discrepancy arises.

EGD plans to segregate Gazifére data from EGD data in EnMar and restrict Gazifére's access only to its own customer data. The reason for the delay is related to two additional system modifications that EGD must undertake, namely:

- a software upgrade necessary to ensure that the EnMar application is current and adequately supported. EGD has not been able to proceed with this upgrade until now because EGD the software vendor has only recently confirmed the future plans for its product; and
- software enhancements to accommodate new government inspection rules that EGD wants to validate in the first quarter of 2012 in order to be ready for implementation prior to a January 2014 effective date.

The proposed software upgrade will provide the required functionality to segregate EGD and Gazifére data within EnMar. Because of the large volume of data contained within EnMar, this upgrade, enhancement and migration project will take several months to complete.

EGD therefore respectfully requests that the Board grant an extension of the Exemption to June 30, 2012 only for continuing Gazifére's access to EnMar.

This letter is being filed through the Board's RESS system and it will be available on the Company's website @ <u>www.enbridgegas.com/ratecase</u>, as of July 1, 2011. EGD has also provided a copy of this letter to all participants in the EB-2008-0275 proceeding.

Yours truly

Norm Ryckman Director, Regulatory Affairs

Encl.

cc: Mr. F. Cass, Aird & Berlis LLP All Interested Parties EB-2008-0275 (via email)

# Appendix "l"

# EnMar Data Processing

## **EnMar Process**

The following outlines the process within the EnMar application:

- automated meter readings are received from Metretek (hardware installed on large volume customer meters).
- the EnMar application formats the customer information and the meter reading data into a record to be sent to large volume billing ("LVB") for the creation of a customer invoice.

EnMar contains no customer information related to credit ratings, rates, invoice charges or payment history. Inquiries from customers would be for consumption information or meter information only.

# EnMar Data

The main information sections within EnMar are:

- Customer Information
- Account Information
- Meter Information
- Meter Readings

The following identifies the data available within the above categories.

#### Customer Information:

- account number
- name
- street address
- city and province
- area code
- account lock / unlock information
- meter location information

#### Account Information

- account history (start/stop dates)
- billing cycle

- billing type
- gas analysis data
- rebilling periods
- contract information for billing (ie: plan type)
- account relationship (billing account to meter installed account)
- LVB parameters
  - customer account information
  - billing group
  - billing status
  - billing periods
  - rate code
  - special handling information
  - billing group
  - rebilling periods

#### Meter Information

- control information
  - location
  - status
  - meter number and type
  - meter value
- meter lifecycle information (history)
  - inspection information and status
  - test results
  - size, type, model
  - return information
  - location
- Government Inspections test results

#### Meter Readings

- meter readings by date
- start / stop dates

*Note:* EnMar uses tables to create the billing consumption record for LVB. These tables are not available to EnMar users for inquiry.

Tables used include:

- Account History provides information on the nature of the account for meter management; information includes start/stop dates; type of billing; meter reading dates
- Account Directory this is a reference table to link the account table to the directory table.

- Account Lock this table show when the account is locked and unlocked
- Account Note this table contains special notes about this account.
- Account Relationship ties together the billing account and the meter account
- Bill Determinate LodeStar internal table
- Channel History this table contains channel information where reading intervals are received
- Contract Information billing info for LVB, including status; date of contract changes; plan type
- Label Information provides direction information to the meter readers on how to get to the account
- LVB Billing Group interface information for LVB
- LVB Rebilling Periods interface information for LVB
- Meter History status information on the meter
- Meter Reading Information links to the meter readings
- Override History table contains dates that readings to be split for an month end accounts
- Override Ready table contains dates that readings to be split for an account
- Rate Code History LodeStar internal table
- Rider History LodeStar internal table
- Service Plan reference table used in Government Inspection process
- User Account Matrix table to govern the account number range that a person is responsible to enter reads