

**Ontario Energy  
Board**

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**Commission de l'énergie  
de l'Ontario**

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**BY E-MAIL**

February 13, 2008

Mr. Victor Loayza  
Vice President and General Manager  
Gateway Energy Services Ltd.  
218 – 309 Major Mackenzie Drive East  
Richmond Hill, ON L4C 9V5

Dear Mr. Loayza:

**Re: Application for Natural Gas Marketer Licence  
Board File Number EB-2008-0040**

This letter acknowledges receipt of your application for a natural gas marketer licence. The Board has assigned file number EB-2008-0040 to this matter. Please refer to this number in all future correspondence to the Board regarding this matter.

Your application is currently incomplete and cannot be processed until the following has been filed:

To complete your application, a guarantor letter is required to accompany your parent company's audited financial statements.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on diskette or by e-mail to [boardsec@oeb.gov.on.ca](mailto:boardsec@oeb.gov.on.ca).

Please direct any questions relating to this application to Julie Doherty, Advisor at 416-440-8133 or e-mail, [Julie.Doherty@oeb.gov.on.ca](mailto:Julie.Doherty@oeb.gov.on.ca).

Yours truly,

*Original signed by*

John Pickernell  
Assistant Board Secretary