

**Ontario Energy
Board**
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**Commission de l'énergie
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BY E-MAIL

December 19, 2011

Mr. Gregory Clarke
Chief Operating Officer
Energy Ottawa Inc.
3025 Albion Road North
Ottawa ON K1G 3S4

Dear Mr. Clarke:

**Re: Energy Ottawa Inc.
Application for an Electricity Retailer Licence
Board File Number EB-2011-0418**

This will acknowledge receipt on December 7, 2011 of your application for an electricity retailer licence. The Board has assigned file number EB-2011-0418 to this matter. Please refer to this file number in all future correspondence to the Board regarding this matter. All information related to this matter must be filed with the Board Secretary.

Please direct any questions relating to this application to Julie Doherty, Advisor at 416-440-8133 or Julie.Doherty@ontarioenergyboard.ca.

Yours truly,

Original Signed By

John Pickernell
Assistant Board Secretary