

Energy Ottawa Inc.  
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February 27, 2012

Ontario Energy Board  
P.O. Box 2319  
2300 Yonge Street, 27th Floor  
Toronto, ON M4P 1E4

Attention: Ms. Kirsten Walli, Board Secretary

**Subject: Request for Electricity Retailer Licence Extension, Energy Ottawa Inc.  
Board File Number EB-2011-0418**

Dear Ms. Walli:

Further to Energy Ottawa Inc's. Electricity Retailer Licence renewal application, I am seeking an extension of Energy Ottawa's existing licence in anticipation that approval will be received after the expiry date of March 29, 2012.

Although Energy Ottawa's application was submitted in early January, follow-up information requests prolonged the processing timeframe. Energy Ottawa is not presently active in the Retailer market; however, wishes to maintain its licensing status.

Thank you for your consideration of this request. Should you have any further questions or information needs, please contact me.

Yours truly,

Greg Clarke  
Chief Operating Officer