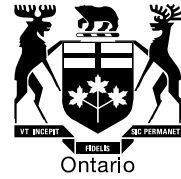


**Ontario Energy Board**  
P.O. Box 2319  
27th. Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416- 481-1967  
Facsimile: 416- 440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie de l'Ontario**  
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Toronto ON M4P 1E4  
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Numéro sans frais: 1-888-632-6273



**BY EMAIL**

February 29, 2012

Charlie Zilvytis  
Sales  
Active Energy Inc.  
390 Brant Street  
Suite 402  
Burlington ON L7R 4J4

Dear Mr. Zilvytis:

**Re: Application for Electricity Retailer Licence  
Board File Number EB-2012-0045**

The Board has reviewed your application for an electricity retailer licence. Your application is currently incomplete and cannot be processed until the following has been filed:

- Section 1 The Applicant – Please provide an answer to the Business Classification question regarding whether the applicant is a sole proprietor, partnership, corporation or other. As well please provide an answer for the questions on:
  - a. Date of formation or incorporation;
  - b. Place of formation or incorporation;
  - c. Province/state
  - d. Country
- Section 4 Customer Complaint or Inquiries Primary Contact – Please provide a Toll Free telephone which may be reach by the general public without a charge.
- Section 9 Intended Services and Markets – Please provide an answer for question (b) in this section regarding Wholesale Market Participation.
- Section 15 Key Individual Information – Please include the date along with the original signature of key individual #2 Nancy Peterson in the final portion of the key individual information section (page 21 of the form). The date is missing in the original application form.

- Section 15 Key Individual Information – The Board conducts a background check with the OPP on the key individuals listed in the application form. One of the identifications provided for key individual #2 Nancy Peterson was a health card. Unfortunately the OPP does not accept health cards as a valid form of identification for this background check. Please provide an alternate form of identification with or without a photo. Alternate acceptable forms of ID are:
  - i. Acceptable photo identification: a Canadian passport, Canadian citizenship card, Permanent Residency Card, Certificate of Indian Status.
  - ii. Acceptable non-photo identification: Birth Certificate, Baptismal Certificate, Hunting Licence, Outdoors Card, Canadian Blood Donor Card, and Immigration Papers.
  
- Please fill out the OPP consent form that was sent to you along with this letter for **each** key individual listed in Section 15 of the application form and return it to the Board along with the additional information requested in this letter.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please quote file number EB-2012-0045 on the additional material and if possible, an electronic copy in PDF format with the Board Secretary. Electronic copies may be submitted on CD or by email to [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca).

Please direct any questions relating to this application to George Dimitropoulos, Project Advisor, Licence Applications at +1 (416) 544-5152 or email, [George.Dimitropoulos@ontarioenergyboard.ca](mailto:George.Dimitropoulos@ontarioenergyboard.ca).

Yours truly,

*Original signed by*

John Pickernell  
Assistant Board Secretary