

Ontario Energy Board
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Toronto ON M4P 1E4
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Commission de l'énergie de l'Ontario
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY E-MAIL

March 5, 2012

Gregory Clarke
Chief Operating Officer
Energy Ottawa Inc.
3025 Albion Road North
Ottawa ON K1G 3S4

LETTER OF DIRECTION

Dear Mr. Clarke:

**Re: Energy Ottawa Inc.
Application for an Electricity Retailer Licence
Board File No. EB-2011-0418**

The Ontario Energy Board has completed a preliminary review of your application. The Board expects to render a decision and/or order in this application on or about May 23, 2012.

The Board has now issued its Notice of Application and Written Hearing relating to your electricity retailer licence application. The Board has posted the English and French versions of the Notice on its website.

You are directed:

1. To arrange immediately for the enclosed English version of the Notice, headed with the Ontario government logo and the words "Ontario Energy Board", to be posted on your website, if available by March 12, 2012.
2. To arrange immediately for the enclosed French version of the Notice headed with the Ontario Government logo and the words "Commission de l'énergie de l'Ontario", to be posted on your website, if available by March 12, 2012.

3. To make a copy of the application and evidence, and any amendments thereto, available for public review at Energy Ottawa Inc. office.
4. To inform the Board by way of letter directed to the Board Secretary that the notices have been posted on your website, immediately upon completion.
5. To provide a copy of the application and evidence, and any amendments thereto, to anyone requesting the material.

All correspondence to the Board regarding this matter must quote file number EB-2011-0418 and must consist of one electronic copy e-mailed to BoardSec@ontarioenergyboard.ca and two hard copies filed with the Board Secretary.

NOTE:

IF YOU ARE UNABLE TO POST THE NOTICES ON YOUR WEBSITE AS DIRECTED BY MARCH 12, 2012 (SEVEN CALENDAR DAYS FROM THE DATE OF THIS LETTER) OR IF YOU DO NOT HAVE A WEBSITE, YOU MUST INFORM THE BOARD IMMEDIATELY BY WAY OF LETTER DIRECTED TO THE BOARD SECRETARY.

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

Encl.