



**INFRASTRUCTURE SERVICES DEPARTMENT
KITCHENER UTILITIES**

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BY E-MAIL & COURIER

March 30, 2012

Ontario Energy Board
Attn: Ms. Kirsten Walli, Board Secretary
P.O. Box 2319
2300 Yonge Street, 27th Floor
Toronto, Ontario, M4P 1E4

Dear Ms. Walli:

Re: EB-2008-0150 – Low Income Energy Assistance Program (“LEAP”) Emergency Financial Assistance (“EFA”) – Annual Report for 2011 by the City of Kitchener (“Kitchener”)

In accordance with the Ontario Energy Board’s letters dated February 4, 2011 and December 21, 2011, please find attached the annual report of the LEAP EFA for the non-rate regulated natural gas distribution utility of Kitchener.

Sincerely,

James A. Gruenbauer, CMA
Manager, Regulatory Affairs and Supply

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Cc: V. Vilaysinh (Region of Waterloo Social Services)
W. Malcolm (Kitchener)
J. Chatterjee (Kitchener)