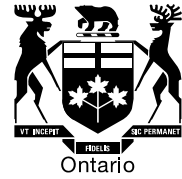


**Ontario Energy
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Facsimile: 416- 440-7656
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**Commission de l'énergie
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BY EMAIL

April 20, 2012

Anne Mason
Vice President
Gas Ontario Inc.
299 Northfield Drive, Suite 2
Waterloo ON N2K 4H2

Dear Ms. Mason:

**Re: Application for an Electricity Retailer Licence
Board File Number EB-2012-0197**

The Board has reviewed your application for renewal of electricity retailer licence ER-2007-0085. Your application is currently incomplete and cannot be processed until the following has been filed:

1. Question 1
The name to appear on the licence must start with the legal name of the applicant. Please inform the Board the name to appear on the licence.
2. Question 12
Please provide financial statements for two fiscal years. If the financial statements are unaudited, one key individual must sign them before filing them with the Board.
3. Question 15
In support of the key individual's identity, please file with the Board for each key individual copies of two pieces of identification, one of which must include a photo. For a list of acceptable identification, please refer to Appendix A and submit clear readable photocopies of both sides of the identification.

The Board also notes that there is some additional information typically asked for in an electricity retailer licence application. It includes a form entitled "Release and Discharge Relating to Consent to Disclosure of Criminal Record Information". It is attached for each key individual to complete, sign, date and return to the Board.

The completed form together with your two pieces of identification is necessary for the Board to conduct a police record check with the Ontario Provincial Police on all key individuals reported in section 15 (a) of the application.

There is no expectation that this additional information is needed to begin the process of reviewing this application. However, by providing such information at the same time as the required information, the processing of this application can be expedited.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please quote file number EB-2012-0197 on the additional material and if possible, an electronic copy in PDF format with the Board Secretary. Electronic copies may be submitted on CD or by email to boardsec@ontarioenergyboard.ca.

Please direct any questions relating to this application to Julie Doherty, Advisor at (416) 440-8133 or email, Julie.Doherty@ontarioenergyboard.ca.

Yours truly,

Original signed by

John Pickernell
Assistant Board Secretary

Appendix A

Acceptable Identification

Required by the Ontario Provincial Police

Prior to commencing any Security Clearance, you shall personally view at least two (2) separate pieces of validly issued identification ***other than a health card or SIN card***. Once you have viewed the identification, make legible copies, and sign and date the copies. At least one piece of identification must include a photograph of the Subject taken within the last five (5) years. Photo identification shall contain, at a minimum, the Subject's full given name, surname, date of birth and gender. Examples of acceptable identification are:

- Driver's Licence (including drivers licenses issued by another province, territory, or a foreign jurisdiction)
- BYID Card
- Canadian or Foreign Passport
- Canadian Citizenship Card
- Possession and Acquisition Licence (or PAL Card)
- Permanent Residency Card
- Certificate of Indian Status
- Canadian National Institute of the Blind (CNIB) Identification Card
- Canadian Military Employment Card or Canadian Military Family Identification Card
- International Student Card

The following are acceptable forms of non-photo identification:

- Birth Certificate
- Baptismal Certificate
- Hunting Licence
- Outdoors Card
- Canadian Blood Donor Card
- Immigration Papers