

**Ontario Energy  
Board**  
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**Commission de l'énergie  
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**BY EMAIL**

April 24, 2012

Robert Wier  
President  
Sunwave Gas & Power Inc.  
2225 Sheppard Avenue East  
Suite 1600, Atria III  
Toronto ON M2J 5C2

Dear Mr. Wier:

**Re: Application for Gas Marketer Licence and  
Application for Electricity Retailer Licence  
Board File Number EB-2011-0299 and EB-2011-0343**

The Board has reviewed your revised applications for a gas marketer licence and an electricity retailer licence. Your applications are currently incomplete and cannot be processed until the following has been filed:

1. Question 15

In support of the key individual's identity, please file with the Board for each key individual copies of two pieces of identification, one of which must include a photo. For a list of acceptable identification, please refer to Appendix A and submit clear readable photocopies of both sides of the identification.

The Board also notes that there is some additional information typically asked for in these licence applications. It includes a form entitled "Release and Discharge Relating to Consent to Disclosure of Criminal Record Information". It is attached for each key individual to complete, sign, date and return to the Board.

The completed form together with your two pieces of identification is necessary for the Board to conduct a police record check with the Ontario Provincial Police on all key individuals reported in section 15 (a) of the application.

There is no expectation that this additional information is needed to begin the process of reviewing these applications. However, by providing such information at the same time as the required information, the processing of these applications can be expedited.

The Board will resume processing your applications once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for these applications.

Please quote file number EB-2011-0299 and EB-2011-0343 on the additional material and if possible, an electronic copy in PDF format with the Board Secretary. Electronic copies may be submitted on CD or by email to [Boardsec@ontarioenergyboard.ca](mailto:Boardsec@ontarioenergyboard.ca).

Please direct any questions relating to these applications to Julie Doherty, Advisor at 416-440-8133 or email, [Julie\\_Doherty@ontarioenergyboard.ca](mailto:Julie_Doherty@ontarioenergyboard.ca)

Yours truly,

*Original Signed By*

John Pickernell  
Assistant Board Secretary

## Appendix A

### Acceptable Identification

#### Required by the Ontario Provincial Police

Prior to commencing any Security Clearance, you shall personally view at least two (2) separate pieces of validly issued identification ***other than a health card or SIN card***. Once you have viewed the identification, make legible copies, and sign and date the copies. At least one piece of identification must include a photograph of the Subject taken within the last five (5) years. Photo identification shall contain, at a minimum, the Subject's full given name, surname, date of birth and gender. Examples of acceptable identification are:

- Driver's Licence (including drivers licenses issued by another province, territory, or a foreign jurisdiction)
- BYID Card
- Canadian or Foreign Passport
- Canadian Citizenship Card
- Possession and Acquisition Licence (or PAL Card)
- Permanent Residency Card
- Certificate of Indian Status
- Canadian National Institute of the Blind (CNIB) Identification Card
- Canadian Military Employment Card or Canadian Military Family Identification Card
- International Student Card

The following are acceptable forms of non-photo identification:

- Birth Certificate
- Baptismal Certificate
- Hunting Licence
- Outdoors Card
- Canadian Blood Donor Card
- Immigration Papers