Ontario Energy Board P.O. Box 2319 27<sup>th</sup> Floor 2300 Yonge Street Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656 Toll free: 1-888-632-6273 Commission de l'énergie de l'Ontario C.P. 2319 27<sup>e</sup> étage 2300, rue Yonge Toronto ON M4P 1E4 Téléphone: 416-481-1967 Télécopieur: 416-440-7656 Numéro sans frais: 1-888-632-6273



**BY E-MAIL** 

September 17, 2012

Melissa Casson North Bay Hydro Distribution Ltd. 74 Commerce Crescent, P.O. Box 3240 North Bay, ON P1B 8Y5

## LETTER OF DIRECTION

Dear Ms. Casson

## Re: North Bay Hydro Distribution Ltd. ("NBHDL") Application for 2013 Distribution Rates Board File Number: EB-2012-0152

The Ontario Energy Board has now issued its Notice of Application and Hearing relating to your 2013 cost of service distribution rates application (the "Notice"). Please note that you must publish the Notice within **fourteen days** of the date of this letter. If publication is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

 To arrange immediately for the publication of the English version of the Notice, in the form accompanying this Letter of Direction, including all graphics and the words "Ontario Energy Board", in one issue of the English language newspaper having the highest circulation, according to the best information available, in NBHDL 's service area;

Please note that invoices regarding publication are not to be sent to the Board.

 To arrange immediately for the publication of the French version of the Notice, in the form accompanying this Letter of Direction, including all graphics and the words "Commission de l'énergie de l'Ontario", in one issue of the French language newspaper having the highest circulation, according to the best information available, in NBHDL 's service area; Please note that invoices regarding publication are not to be sent to the Board.

3. To immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on all intervenors of record in NBHDL's previous cost of service rate application proceeding EB-2009-0270, namely;

Energy Probe Research Foundation Mr. Donald D. Rennick Vulnerable Energy Consumers Coalition School Energy Coalition

- If NBHDL is a Host Distributor, to immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on its Embedded Distributor(s);
- 5. To file with the Board an affidavit proving publication and service of the Notice immediately thereafter;
- 6. To make a copy of the application and evidence, and any amendments thereto, available for public review at NBHDL's office and on its website;
- 7. To make a copy of the Notice available for public review at NBHDL's office and on its website; and,
- 8. To provide a copy of the application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any document(s) or material(s) when serving the Notice other than document(s) or material(s) expressly required by this Letter of Direction to be served.

Yours truly,

Original Signed By

Kirsten Walli Board Secretary

Encl.