

## **Undertaking No. J4.1**

TO PROVIDE LOCATIONS FOR ALL STAFF LISTED AS "HOTEL". 21

### **Response:**

The term "hotel" or "hoteling" is used for office space that is designed, built and used for staff and other parties to perform their roles. Unlike a permanent dedicated office, these spaces would not be dedicated to an individual person or role, and would be expected to be reserved or booked when a person was visiting a location in which they would not have a permanent office.

There is a spatial forecast provided at Appendix 5 of Exhibit I Issue 2.1 Board Staff IR #12, Attachment 1 (the "Office Facilities Project Plan").

At pages 101 through 156 of 268, the space forecast is summarized for the two buildings. Page 101 is the Administration Building summary and page 102 is the Operations Building office space summary.

Pages 103 through 156 are department-by-department breakdowns. Each identifies staff, workstation office footage and other requirements for the specific department, such as filing or other needs. Each of these department breakdowns roll up into their respective Building summary table, depending on their location (either at the Administration Building or the Operations Building).

The development of the spatial forecast was described by Mr. Kingdon during cross-examination.

At pages 120 and 121, there are 3 roles that are indicated with the word "hotel" beside them.

On page 120, these are

Wasik, Tomasz	250 Hotel
Rauber, Raymond	250 Hotel

And on page 121,

Pastoric Daniel	300 Hotel
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The word "Hotel" should not have been included beside the name of Mr. Wasik on page 120.

Page 120 shows the Enersource "Executive & Support Group – Enersource HM" department to be located at the Administration Building. Mr. Rauber was forecast to have dedicated office space at the Operations Building so no space is included for him on page 120. Mr. Wasik and Mr. Pastoric (and a vacant Director role, noted as "TBA (SR)") were forecast to have dedicated office space at the Administration Building and this space is included for them on page 120.

Page 121 shows the Enersource "Executive & Support Group – Enersource HM" department to be located at the Operations Building. Mr. Rauber was forecast to be at the Operations Building, as shown on page 121. As noted in the previous paragraph, Mr. Pastoric was forecast to have dedicated office space at the Administration Building so no space is included for him on page 121.

TAC Facilities Group Inc. and Enersource used the "Hotel" designation on the space forecast spreadsheet to identify individuals/positions that would be requiring workspace at both locations due to the nature of their work.

However, space was not included in the forecast for any of these roles marked "Hotel" at both buildings. They were simply notes on the side of the spreadsheet and did not get included in the staffing counts or the square footage space totals.

Enersource can confirm that there are no individuals/positions listed in the spatial forecast with more than one dedicated office at either the Mavis or Derry locations. That is, space was forecast at only one building for all roles in this forecast provided at pages 101 through 156 of the referenced exhibit.

In summary, while the precise number of persons occupying each of the Mavis Road and Derry Road facilities on the exact Move-in date will be driven by various transitional issues to manage the move, Enersource's evidence remains that the Derry Road facility is designed to meet Enersource's actual staffing requirements of 189 work spaces on five years after Move-in and 202 employees on ten years after Move-in."