Ontario Energy Board P.O. Box 2319 27th. Floor 2300 Yonge Street Toronto ON M4P 1E4 Telephone: 416- 481-1967 Facsimile: 416- 440-7656 Toll free: 1-888-632-6273

October 11, 2012

Commission de l'énergie de l'Ontario C.P. 2319 27e étage 2300, rue Yonge Toronto ON M4P 1E4 Téléphone: 416-481-1967 Télécopieur: 416- 440-7656 Numéro sans frais: 1-888-632-6273



BY E-MAIL

Alain Bourdages Director Energy Development Procurement Resolute Forest Products 111 Duke Street Suite 5000 Montreal PQ H3C 2M1

Dear Mr. Bourdages:

Re: Application for a Licence Amendment Board File Number EB-2012-0385

The Board has reviewed your application for an amendment of electricity generation licence EG-2012-0204. Your application is currently incomplete and cannot be processed until the following has been filed:

- 1. Reason(s) for the amendment/application.
- 2. Supporting documents (e.g., for a name change provide articles of amendment and/or certificate of amendment).
- 3. Indicate if you wish to have the proceeding disposed of without a hearing in writing by referring to the test set out in section 21(4)(b) of the *Ontario Energy Board Act, 1998.* As well, you must consent to no hearing and you must demonstrate that no other person will be adversely affected in a material way by the outcome of the proceeding.
- 4. Update the licensee information with respect to your application as follows:
 - any address change;
 - any change in contact name;
 - o any change to the directors and/or officers;
 - if there is a change to the directors and/or officers, please complete and submit key individual forms for each of the new directors and/or officers (refer to the licence application for these forms); and
 - any change in organizational structure; and if yes, provide organizational charts before and after the change (if applicable).

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to <u>boardsec@ontarioenergyboard.ca</u>.

Please direct any questions relating to this application to Julie Doherty, Advisor at +1 (416) 440-8133 or e-mail, Julie.Doherty@ontarioenergyboard.ca.

Yours truly,

Original signed by

John Pickernell Assistant Board Secretary