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## **BY E-MAIL AND WEB POSTING**

January 9, 2013

**To: All rate-regulated licensed electricity distributors  
Low-Income Energy Network  
School Energy Coalition**

**Re: Notice of Hearing for Cost Awards  
Consultation on Review of the Electricity Reporting and Record Keeping  
Requirements  
Board File No.: EB-2012-0062**

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### **Background**

On March 7, 2012, the Board issued a letter announcing the launch of a comprehensive review of the Electricity Reporting and Record Keeping Requirements and indicating that small group discussions with Board staff would be undertaken as a first step in that review. In the same letter, the Board indicated that cost awards would be available to eligible persons under section 30 of the *Ontario Energy Board Act, 1998* (the "Act") in respect of their participation in the small group discussions, and that costs awarded would be recovered from all rate-regulated licensed electricity distributors based on their respective distribution revenues.

On June 20 2012, the Board issued a Decision on Cost Eligibility in which it determined that the Low-Income Energy Network and the School Energy Coalition (collectively, the "eligible participants") were eligible for an award of costs in relation their participation in the small group discussions.

Based on the March 7, 2012 letter and the June 20, 2012 Decision on Cost Eligibility, the following maximums apply in relation to cost awards pertaining to this matter: (i) actual meeting time up to 4 hours plus preparation time for the initial small group meeting; and

(ii) up to 10 hours per meeting (covering preparation, meeting time and reporting) for any subsequent small group meetings.

All small group discussions have been completed, and the Board has now issued amendments to the RRR.

### **Notice of Hearing**

The Board is initiating this hearing on its own motion in order to determine the cost awards that may be made in accordance with section 30 of the Act for participation by the eligible participants in the small group discussions referred to above. The file number for this hearing is **EB-2012-0062**.

The Board intends to proceed by way of written hearing unless a party can satisfy the Board that there is a good reason for not holding a written hearing. If a party wants to object to a written hearing, the objection must be received by the Board no later than **7 days** after the date of this Notice.

Assuming that the Board does not receive any objections to a written hearing, the hearing will follow the process set out below.

1. The eligible participants shall submit their cost claims by January 21, 2013. The cost claim must be filed with the Board and one copy is to be served on each rate-regulated licensed electricity distributor. The cost claims must be completed in accordance with section 10 of the Board's *Practice Direction on Cost Awards*. As contemplated in that *Practice Direction*, the cost claim form has been customized for this consultation. Eligible participants must use the customized form that is attached as Appendix A to this Notice of Hearing.
2. Licensed electricity distributors will have until January 31, 2013 to object to any aspect of the costs claimed. The objection must be filed with the Board and one copy must be served on the eligible participant against whose claim the objection is being made.
3. The eligible participant whose cost claim was objected to will have until February 7, 2013 to make a reply submission as to why its cost claim should

be allowed. The reply submission must be filed with the Board and one copy is to be served on the objecting distributor.

4. The Board will then issue its decision on cost awards. The Board's costs may also be addressed in the cost awards decision.

Service of cost claims, objections and reply submissions on other parties may be effected by courier, registered mail, facsimile or e-mail.

Parties must file two paper copies and one electronic copy of their submissions (i.e., cost claims, objections or replies) with the Board Secretary by **4:30 pm** on the required dates. The Board requests that parties make every effort to provide electronic copies of their filings in searchable/unrestricted Adobe Acrobat (PDF) format, and to submit their filings through the Board's web portal at [www.pes.ontarioenergyboard.ca/eservice/](http://www.pes.ontarioenergyboard.ca/eservice/). A user ID is required to submit documents through the Board's web portal. If you do not have a user ID, please visit the "e-filings services" webpage on the Board's website at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca), and fill out a user ID password request. Additionally, parties are requested to follow the document naming conventions and document submission standards outlined in the document entitled "RESS Document Preparation – A Quick Guide" also found on the e-filing services webpage. If the Board's web portal is not available, electronic copies of filings may be filed by e-mail at [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca). Those that do not have internet access should provide a CD containing their filing in PDF format.

All submissions must quote file number **EB-2012-0062** and include your name, address, e-mail address, telephone number, and fax number.

All submissions in this hearing (i.e., cost claims, objections, or replies) will form part of the public record. Copies of the submissions will be available for inspection at the Board's offices during normal business hours and may be published on the Board's website.

If the submission is from a private citizen (i.e., not a lawyer representing a client, not a consultant representing a client or organization, not an individual in an organization that represents the interests of consumers or other groups, and not an individual from a regulated entity), before making the submission available for viewing at the Board's offices or placing the submission on the Board's website, the Board will remove any

personal (i.e., not business) contact information from the submission (i.e., the address, fax number, phone number, and e-mail address of the individual). However, the name of the individual and the content of the submission will be available for viewing at the Board's offices and may be placed on the Board's website.

**If you do not file a letter objecting to a written hearing or do not participate in the hearing by filing written submissions in accordance with this Notice of Hearing, the Board may proceed without your participation and you will not be entitled to further notice in this proceeding.**

Yours truly,

*Original Signed By*

Kirsten Walli  
Board Secretary

Attachment A: Form for Cost Claim