



**INFRASTRUCTURE SERVICES DEPARTMENT
KITCHENER UTILITIES**

James A. (Jim) Gruenbauer, CMA
Manager, Regulatory Affairs & Supply
Kitchener Operations Facility – Utilities Division
131 Goodrich Drive
Kitchener, Ontario, Canada, N2C 2E8
Phone: 519-741-2600 ext 4255
Cell: 519-580-3568
Fax: 519-741-2633
TTY: 1-866-969-9994
e-mail: jim.gruenbauer@kitchener.ca
www.kitchener.ca

BY E-MAIL & COURIER

April 30, 2012

Ontario Energy Board
Attn: Ms. Kirsten Walli, Board Secretary
P.O. Box 2319
2300 Yonge Street, 27th Floor
Toronto, Ontario, M4P 1E4

Dear Ms. Walli:

Re: EB-2008-0150 – Low Income Energy Assistance Program (“LEAP”) Emergency Financial Assistance (“EFA”) – Annual Report for 2012 by the City of Kitchener (“Kitchener”)

In accordance with the Ontario Energy Board's letters dated February 4, 2011 and December 21, 2011, please find attached the annual report of the LEAP EFA for the non-rate regulated natural gas distribution utility of Kitchener.

Sincerely,

James A. Gruenbauer, CMA
Manager, Regulatory Affairs and Supply

.attachment

Cc: B. Wagler-Mantle (Region of Waterloo Social Services)
W. Malcolm (Kitchener)
J. Chatterjee (Kitchener)