

**Ontario Energy
Board**
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**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY E-MAIL

August 30, 2013

Andrew Beacom
Vice President
Priority Submetering Solutions Inc.
1465 Pickering Parkway
Suite 100
Pickering ON L1V 7G7

Dear Mr. Beacom:

**Re: Application for Unit Sub-Metering Licence
Board File Number EB-2013-0303**

This will acknowledge receipt on August 21, 2013 of your application for a unit sub-metering licence. The Board has assigned file number EB-2013-0303 to this matter. Please refer to this file number in all future correspondence to the Board regarding this matter. All information related to this matter must be filed with the Board Secretary.

The Board has reviewed your application for a unit sub-metering licence. Your application is currently incomplete and cannot be processed until the following has been filed:

- Section 9 – To satisfy the requirements of section 9 ("Finance"), you have provided a letter of reference from your bank, which is an email from your bank dated March 5, 2013. If you choose to file a letter of reference, the Board requires a more recent letter from your bank. In addition, the provision of audited financial statements for the last two years or unaudited financial statements signed by one key individual for the last two years would assist in the evaluation of financial viability.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@ontarioenergyboard.ca.

Please direct any questions relating to this application to Vince Mazzone, Advisor at 416-544-5159 or e-mail, Vince.Mazzone@ontarioenergyboard.ca.

Yours truly,

Original Signed By

John Pickernell
Assistant Board Secretary