



**EB-2013-0133**

**IN THE MATTER OF** the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B);

**AND IN THE MATTER OF** an application by Guelph Hydro Electric Systems Inc. for an order approving just and reasonable rates and other charges for electricity distribution to be effective January 1, 2014.

**PROCEDURAL ORDER NO. 1**  
**September 18, 2013**

Guelph Hydro Electric Systems Inc. ("Guelph Hydro") filed a complete application (the "Application") with the Ontario Energy Board (the "Board") on August 16, 2013 under section 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B), and the Board's guidelines for 4<sup>th</sup> Generation Incentive Regulation Mechanism. Guelph Hydro is seeking approval for changes to the rates that Guelph Hydro charges for electricity distribution, to be effective January 1, 2014. The Board assigned the application file number EB-2013-0133.

The Board issued a Notice of Application and Hearing dated September 3, 2013. No party applied for intervenor status in this proceeding.

The Board has decided to make provision at this time for written interrogatories, interrogatory responses, submissions and reply submissions. The Board may issue further procedural orders from time to time.

**THE BOARD ORDERS THAT:**

1. Board staff shall request any information and material from Guelph Hydro that is in addition to Guelph Hydro's pre-filed evidence with the Board, and that is relevant to the hearing, by written interrogatories filed with the Board and served to Guelph Hydro on or before **September 24, 2013**.
2. Guelph Hydro shall file with the Board complete written responses to the interrogatories on or before **October 2, 2013**.
3. Board staff wishing to file a written submission shall do so by **October 16, 2013**. Any submission should be filed with the Board and delivered to Guelph Hydro.
4. Guelph Hydro may file a written reply submission with the Board by **October 30, 2013**.

All filings to the Board must quote the file number, EB-2013-0133, be made through the Board's web portal at [www.pes.ontarioenergyboard.ca/eservice/](http://www.pes.ontarioenergyboard.ca/eservice/), and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at [www.ontarioenergyboard.ca/OEB/Industry](http://www.ontarioenergyboard.ca/OEB/Industry). If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Georgette Vlahos at [georgette.vlahos@ontarioenergyboard.ca](mailto:georgette.vlahos@ontarioenergyboard.ca) and Board Counsel, Maureen Helt at [maureen.helt@ontarioenergyboard.ca](mailto:maureen.helt@ontarioenergyboard.ca).

**ADDRESS**

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**DATED** at Toronto, September 18, 2013

**ONTARIO ENERGY BOARD**

*Original signed by*

Kirsten Walli  
Board Secretary