



**EB-2013-0157**

**IN THE MATTER OF** the *Ontario Energy Board Act, 1998*,  
S.O. 1998, c. 15, (Schedule B);

**AND IN THE MATTER OF** an application by North Bay  
Hydro Distribution Limited for an order approving just and  
reasonable rates and other charges for electricity distribution  
to be effective May 1, 2014.

**PROCEDURAL ORDER NO. 1**

**October 1, 2013**

North Bay Hydro Distribution Limited ("NBHDL") filed a complete application (the "Application") with the Ontario Energy Board (the "Board") on August 30, 2013 under section 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B), under the Board's guidelines for 4<sup>th</sup> Generation Incentive Regulation Mechanism. NBHDL is seeking approval for changes to the rates that NBHDL charges for electricity distribution, to be effective May 1, 2014. The Board assigned the application file number EB-2013-0157.

The Board issued a Notice of Application and Hearing on September 10, 2013. The Vulnerable Energy Consumers Coalition ("VECC") applied for intervenor status and cost eligibility in relation to NBHDL's proposed smart meter cost recovery. Mr. Donald D. Rennick applied for intervenor status and stated that he would request a cost award for any out-of-town travel costs incurred to participate in this proceeding. No objection was received.

The Board has determined that VECC and Mr. Donald D. Rennick are granted intervenor status. The list of parties in this proceeding is attached as Appendix A to this procedural order.

The Board has also determined that VECC is eligible to apply for an award of costs under the Board's Practice Direction on Cost Awards in relation to NBHDL's proposed smart meter cost recovery. Mr. Rennick is reminded that as an individual intervenor, he may be eligible to recover out-of-pocket costs for photocopying or for travel to attend Board related events if required; he is not eligible to receive any costs (out-of-pocket travel costs or otherwise) for events organized by persons other than the Board; may not be eligible to receive any costs associated with his time (e.g., the time spent preparing interrogatories, submissions, etc.); and may not recover any costs in advance.

The Board intends to hold a written hearing in this case. Parties that believe an oral hearing is required may make written submissions to the Board. The Board has decided to make provision at this time for written interrogatories, interrogatory responses, submission and reply submission. The Board may issue further procedural orders from time to time.

#### **THE BOARD ORDERS THAT:**

1. Board staff and the intervenors shall request any information and material from NBHDL that is in addition to NBHDL's pre-filed evidence with the Board, and that is relevant to the hearing, by written interrogatories filed with the Board and served to NBHDL on or before **October 15, 2013**.
2. NBHDL shall file with the Board complete written responses to the interrogatories and serve them to Intervenor(s) on or before **October 29, 2013**.
3. Board staff and intervenors wishing to file a written submission shall do so by **November 12, 2013**. Any submission should be filed with the Board and delivered to NBHDL and intervenors.
4. NBHDL may file a written reply submission with the Board, and deliver it to intervenors by **November 26, 2013**.

All filings to the Board must quote the file number, EB-2013-0157, be made through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>, and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format.

Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.ontarioenergyboard.ca/OEB/Industry>. If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Martha McOuat at [martha.mcouat@ontarioenergyboard.ca](mailto:martha.mcouat@ontarioenergyboard.ca) and Board Counsel, Maureen Helt at [maureen.helt@ontarioenergyboard.ca](mailto:maureen.helt@ontarioenergyboard.ca).

## **ADDRESS**

Ontario Energy Board  
P.O. Box 2319  
2300 Yonge Street, 27th Floor  
Toronto ON M4P 1E4  
Attention: Board Secretary

E-mail: [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca)  
Tel: 1-888-632-6273 (Toll free)  
Fax: 416-440-7656

**DATED** at Toronto, **October 1, 2013**

**ONTARIO ENERGY BOARD**

*Original Signed By*

Kirsten Walli  
Board Secretary

**Appendix 'A'**

**To**

**Procedural Order No. 1**

**North Bay Hydro Distribution Limited**

**EB-2013-0157**

**Applicant and List of Intervenors**

**October 1, 2013**

**North Bay Hydro Distribution Limited  
EB-2013-0157**

**APPLICANT & LIST OF INTERVENORS**

October-01-13

**APPLICANT**

**Rep. and Address for Service**

**North Bay Hydro Distribution  
Limited**

**Melissa Casson**

Regulatory Manager  
North Bay Hydro Distribution Limited  
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**INTERVENORS**

**Rep. and Address for Service**

**Independent Participants**

**Donald Rennick, C.A.**

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North Bay ON P1C 1E3  
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**Vulnerable Energy  
Consumers Coalition**

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**North Bay Hydro Distribution Limited  
EB-2013-0157**

**APPLICANT & LIST OF INTERVENORS**

**October-01-13**

**Vulnerable Energy  
Consumers Coalition**

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