

**Ontario Energy  
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**Commission de l'énergie  
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**BY E-MAIL AND WEB POSTING**

October 9, 2013

**To: Consumers Council of Canada  
Housing Help Association of Ontario  
Low Income Energy Network  
Salvation Army Centre of Hope  
Vulnerable Energy Consumers Coalition**

**Re: Notice of Hearing for Cost Awards  
Consultation Process on Energy Issues Relating to Low Income Consumers  
Board File No.: EB-2008-0150**

### **Background**

On July 30, 2010, the Board issued a letter (the “Letter”) regarding eligibility for cost awards in relation to participation in meetings of the Financial Assistance Working Group. The Letter indicated that the Board determined that the participants identified in the Board’s June 17, 2009 Decision on Cost Eligibility (the “June Decision”) were considered eligible for costs in relation to participation in meetings of the Financial Assistance Working Group and were not required to submit a further request for cost eligibility.

Members of the Financial Assistance Working Group that were identified in the June Decision are: Consumers Council of Canada, Housing Help Association of Ontario, Low Income Energy Network, Salvation Army Centre of Hope and Vulnerable Energy Consumers Coalition (altogether, the “eligible parties”).

The Financial Assistance Working Group reconvened on July 10, 2013 and Board staff presented the preliminary results of the monthly and annual LEAP data for 2012 and discussed issues regarding the implementation of the Low Income Electricity Service Rules and LEAP Emergency Financial Assistance program. The Board will provide cost awards for eligible parties for participation in the July 10, 2013 meeting to a maximum of

actual meeting time, which was 6.5 hours, plus up to an additional 8 hours for preparation and reporting.

### **Notice of Hearing**

The Board is initiating this hearing on its own motion in order to determine the cost awards that may be made in accordance with section 30 of the *Ontario Energy Board Act, 1998* in relation to participation on the Financial Assistance Working Group as part of the consultation process on energy issues relating to low income consumers. The file number for this hearing is **EB-2008-0150**.

The Board intends to proceed by way of written hearing unless a party can satisfy the Board that there is a good reason for not holding a written hearing. If a party wants to object to a written hearing, the objection must be received by the Board no later than **7 days** after the date of this Notice.

Assuming that the Board does not receive any objections to a written hearing, the hearing will follow the process set out below.

1. The eligible parties shall submit their cost claims by October 23, 2013. A copy of the cost claim must be filed with the Board and one copy is to be served on each licensed electricity and natural gas distributor. The cost claims must be completed in accordance with section 10 of the Practice Direction. In addition to the required documentation as set out in the Practice Direction, to expedite the review of cost claims the Board asks eligible parties to submit a completed copy of the Cost Claim for Consultations: Affidavit and Summary of Fees and Disbursements Form attached to this Notice.
2. Licensed electricity and natural gas distributors will have until November 6, 2013 to object to any aspect of the costs claimed. A copy of the objection must be filed with the Board and one copy must be served on the eligible party against whose claim the objection is being made.
3. The eligible party whose cost claim was objected to will have until November 13, 2013 to make a reply submission as to why its cost claim should be allowed. A copy of the reply submission must be filed with the Board and one copy is to be served on the objecting distributor.

4. The Board will then issue its decision on cost awards. The Board's costs may also be addressed in the cost awards decision.

Service of cost claims, objections and reply submissions on other parties may be effected by courier, registered mail, facsimile or e-mail.

All submissions in this hearing (i.e., cost claims, objections, or replies) will form part of the public record. Copies of the submissions will be available for inspection at the Board's office and the submissions may be published on the Board's website.

Parties must file two paper copies and one electronic copy of their submissions with the Board Secretary by **4:45 pm** on the required dates. The Board requests that parties make every effort to provide electronic copies of their filings in searchable/unrestricted Adobe Acrobat (PDF) format, and to submit their filings through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>. A user ID is required to submit documents through the Board's web portal. If you do not have a user ID, please visit the "e-filings services" webpage on the Board's website at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca), and fill out a user ID password request. Additionally, parties are requested to follow the document naming conventions and document submission standards outlined in the document entitled "RESS Document Preparation – A Quick Guide" also found on the e-filing services webpage. If the Board's web portal is not available, electronic copies of filings may be filed by e-mail at [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca). Those that do not have internet access should provide a CD containing their filing in PDF format.

All submissions must quote file number **EB-2008-0150** and include your name, address, e-mail address, telephone number, and fax number.

**If you do not file a letter objecting to a written hearing or do not participate in the hearing by filing written submissions in accordance with this Notice, the Board may proceed without your participation and you will not be entitled to further notice in this proceeding.**

Yours truly,

Original Signed By

Kirsten Walli  
Board Secretary