



Ontario Education  
Services Corporation  
La corporation des  
services en éducation  
de l'Ontario

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**BY EMAIL and SURFACE MAIL**

December 12, 2011

Ontario Energy Board  
2300 Yonge Street  
27<sup>th</sup> Floor  
Toronto, Ontario  
M4P 1E4

**Attn: Kirsten Walli, Board Secretary**

Dear Ms. Walli:

**Re: Cost Awards for School Energy Coalition**

The undersigned is the Executive Director and authorized signing officer for Ontario Education Services Corporation, an organization comprised of all Ontario school boards and their respective associations. We have for some years intervened in Ontario Energy Board proceedings as the School Energy Coalition, and continue to do so.

Pursuant to the Board's Practice Direction on Cost Awards, we hereby advise a change in the name and address for payment of any cost awards for the School Energy Coalition, whether by the Board or by utilities or others on order from the Board.

Currently, cost award payments are payable to "School Energy Coalition, c/o Ontario Education Services Corporation", pursuant to a letter of direction we provided to you and to utilities on May 25, 2010. Effective immediately, all cost award payments, including those with respect to claims currently outstanding, whether already ordered or not, and those with respect to future claims, should be made payable to our counsel's firm in trust, and delivered as follows:

***Jay Shepherd Professional Corporation, in trust***  
2300 Yonge Street, Suite 806  
Toronto, Ontario M4P 1E4

Thank you for your attention to this matter. If any further information or authorization is required, please advise the undersigned or our counsel, Jay Shepherd, and we will provide whatever is needed promptly.

Yours very truly,

Bob Williams  
Executive Director

cc: Jay Shepherd, Jay Shepherd P.C. (email)  
Regulated Utilities and other payors (as cost awards are filed)