



EB-2013-0176

IN THE MATTER OF the *Ontario Energy Board Act, 1998*,
S.O. 1998, c. 15, (Schedule B);

AND IN THE MATTER OF an application by Waterloo North
Hydro Inc. for an order approving just and reasonable rates
and other charges for electricity distribution to be effective
May 1, 2013.

PROCEDURAL ORDER NO. 1
November 21, 2013

Waterloo North Hydro Inc. ("Waterloo North Hydro") filed a complete application (the "Application") with the Ontario Energy Board (the "Board") on October 23, 2013 under section 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B), and the Board's Filing Guidelines for an Incentive Regulation Mechanism. Waterloo North Hydro is seeking approval for changes to the rates that Waterloo North Hydro charges for electricity distribution, to be effective May 1, 2014. The Board assigned the Application file number EB-2013-0176.

The Board issued a Notice of Application and Hearing on October 28, 2013. No party applied for intervenor status in this proceeding.

The Board has decided to make provision at this time for written interrogatories, interrogatory responses, submissions and reply submissions. The Board may issue further procedural orders from time to time.

THE BOARD ORDERS THAT:

1. Board staff shall request any information and material from Waterloo North Hydro that is in addition to Waterloo North Hydro's pre-filed evidence with the Board, and that is relevant to the hearing, by written interrogatories filed with the Board and served on Waterloo North Hydro on or before **December 9, 2013**.
2. Waterloo North Hydro shall file with the Board complete written responses to the interrogatories on or before **January 17, 2014**.
3. Board staff wishing to file a written submission shall do so by **January 31, 2014**. Any submission should be filed with the Board and delivered to Waterloo North Hydro.
4. Waterloo North Hydro may file a written reply submission with the Board by **February 14, 2014**.

All filings to the Board must quote the file number, EB-2013-0176, be made through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>, and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.ontarioenergyboard.ca/OEB/Industry>. If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Georgette Vlahos at georgette.vlahos@ontarioenergyboard.ca and Board Counsel, Richard Lanni at richard.lanni@ontarioenergyboard.ca.

ADDRESS

Ontario Energy Board
P.O. Box 2319
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Toronto ON M4P 1E4
Attention: Board Secretary

E-mail: boardsec@ontarioenergyboard.ca
Tel: 1-888-632-6273 (Toll free)
Fax: 416-440-7656

DATED at Toronto, **November 21, 2013**

ONTARIO ENERGY BOARD

Original Signed By

Kirsten Walli
Board Secretary