



**EB-2013-0348**

**IN THE MATTER OF** the *Ontario Energy Board Act, 1998*,  
S.O. 1998, c. 15, (Schedule B);

**AND IN THE MATTER OF** an application by EnWin Utilities  
Ltd. for an order approving just and reasonable rates and  
other charges for electricity distribution to be effective May 1,  
2014.

**PROCEDURAL ORDER NO. 1**

**December 12, 2013**

EnWin Utilities Ltd. ("EnWin") filed a complete application (the "Application") with the Ontario Energy Board (the "Board") on September 11, 2013 under section 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B), under the Board's Filing Guidelines for an Incentive Regulation Mechanism. In the Application, EnWin sought approval for changes to the rates EnWin charges for electricity distribution under the Annual IR Index plan, as well as, recovery of costs for the deployment of Smart meters, to be effective on May 1, 2014. In the Letter of Acknowledgement, dated October 4, 2013, the Board indicated that it would hear EnWin's request for recovery of costs related to the deployment of Smart Meters in a separate proceeding from the application for approval to changes for rates. The Board assigned Enwin's request for recovery of Smart Meter costs file number EB-2013-0348.

The Board issued a combined Notice of Application and Hearing on October 7, 2013. The Vulnerable Energy Consumers Coalition ("VECC") applied for intervenor status and cost eligibility in relation to EnWin's request for Smart Meter cost recovery. No objection was received.

The Board approves VECC as an intervenor and has also determined that VECC is eligible to apply for an award of costs under the Board's *Practice Direction on Cost*

Awards in relation to EnWin's proposed Smart Meter cost recovery. The list of parties in this proceeding is attached as Appendix A to this procedural order.

The Board has decided to make provision at this time for written interrogatories, interrogatory responses, submission and reply submission.

**THE BOARD ORDERS THAT:**

1. Board staff and the intervenors shall request any information and material from EnWin that is in addition to EnWin's pre-filed evidence with the Board, and that is relevant to the hearing, by written interrogatories filed with the Board and served on EnWin on or before **January 10, 2014**.
2. EnWin shall file with the Board complete written responses to the interrogatories and serve them on VECC on or before **January 24, 2014**.
3. Board staff and intervenors wishing to file a written submission shall do so by **February 7, 2014**. Any submission should be filed with the Board and delivered to EnWin and intervenors.
4. EnWin may file a written reply submission with the Board, and deliver it to intervenors by **February 21, 2014**.

All filings to the Board must quote the file number, EB-2013-0348, be made through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>, and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.ontarioenergyboard.ca/OEB/Industry>. If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Stephen Vetsis at [Stephen.Vetsis@ontarioenergyboard.ca](mailto:Stephen.Vetsis@ontarioenergyboard.ca) and Board Counsel, Maureen Helt at [Maureen.Helt@ontarioenergyboard.ca](mailto:Maureen.Helt@ontarioenergyboard.ca).

**ADDRESS**

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Toronto ON M4P 1E4  
Attention: Board Secretary

E-mail: [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca)  
Tel: 1-888-632-6273 (Toll free)  
Fax: 416-440-7656

**DATED** at Toronto, December 12, 2013

**ONTARIO ENERGY BOARD**

*Original signed by*

Kirsten Walli  
Board Secretary

**Appendix 'A'**

**To**

**Procedural Order No. 1**

**EnWin Utilities Ltd.**

**EB-2013-0348**

**Applicant and List of Intervenors**

**December 12, 2013**

**EnWin Utilities Ltd.**

**EB-2013-0348**

**APPLICANT & LIST OF INTERVENORS**

December 12, 2013

**APPLICANT**

**Rep. and Address for Service**

**EnWin Utilities Ltd.**

**Andrew Sasso**

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**INTERVENORS**

**Rep. and Address for Service**

**Vulnerable Energy  
Consumers Coalition**

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