



**EB-2013-0125**

**IN THE MATTER OF** the *Ontario Energy Board Act, 1998*,  
S.O. 1998, c. 15, (Schedule B);

**AND IN THE MATTER OF** an application by EnWin Utilities  
Ltd. for an order approving just and reasonable rates and  
other charges for electricity distribution to be effective May 1,  
2013.

**PROCEDURAL ORDER NO. 1**

**December 13, 2013**

EnWin Utilities Ltd. ("EnWin") filed a complete application (the "Application") with the Ontario Energy Board (the "Board") on September 11, 2013 under section 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, (Schedule B), and the Board's Filing Guidelines for an Incentive Regulation Mechanism. In the Application, EnWin sought approval for changes to the rates EnWin charges for electricity distribution under the Annual IR Index plan, as well as, recovery of costs for the deployment of Smart meters, to be effective on May 1, 2014. In the Letter of Acknowledgement, dated October 4, 2013, the Board indicated that it would hear EnWin's request for recovery of costs related to the deployment of smart meters in a separate proceeding for approval to changes for rates. The Board assigned the application file number EB-2013-0125 to hear the changes to distribution charges under the Annual IR Index plan.

The Board issued a combined Notice of Application and Hearing on October 7, 2013. No party applied for intervenor status in this proceeding.

The Board has decided to make provision at this time for written interrogatories, interrogatory responses, submissions and reply submissions. The Board may issue further procedural orders from time to time.

**THE BOARD ORDERS THAT:**

1. Board staff shall request any information and material from EnWin that is in addition to EnWin's pre-filed evidence with the Board, and that is relevant to the hearing, by written interrogatories filed with the Board and served on EnWin on or before **January 17, 2014**.
2. EnWin shall file with the Board complete written responses to the interrogatories on or before **January 31, 2014**.
3. Board staff wishing to file a written submission shall do so by **February 14, 2014**. Any submission should be filed with the Board and delivered to EnWin.
4. EnWin may file a written reply submission with the Board by **February 28, 2014**.

All filings to the Board must quote the file number, EB-2013-0125, be made through the Board's web portal at <https://www.pes.ontarioenergyboard.ca/eservice/>, and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.ontarioenergyboard.ca/OEB/Industry>. If the web portal is not available parties may email their documents to the address below. Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file 7 paper copies.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Stephen Vetsis at [Stephen.Vetsis@ontarioenergyboard.ca](mailto:Stephen.Vetsis@ontarioenergyboard.ca) and Board Counsel, Richard Lanni at [Richard.Lanni@ontarioenergyboard.ca](mailto:Richard.Lanni@ontarioenergyboard.ca).

**ADDRESS**

Ontario Energy Board  
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Attention: Board Secretary

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**DATED** at Toronto, December 13, 2013

**ONTARIO ENERGY BOARD**

*Original signed by*

Kirsten Walli  
Board Secretary