

Ontario Energy Board  
 P.O. Box 2319  
 2300 Yonge Street  
 27<sup>th</sup> Floor  
 Toronto ON M4P 1E4  
 Telephone: 1-888-632-6273  
 Facsimile: (416) 440-7656

Commission de l'énergie  
 l'Ontario  
 C.P. 2319  
 2300, rue Yonge  
 27e étage  
 Toronto ON M4P 1E4  
 Téléphone: 1-888-632-6273  
 Télécopieur: (416) 440-7656

RECEIVED

JAN 27 2014

ONTARIO ENERGY BOARD &  
 OFFICE OF THE DEPUTY CHIEF EXECUTIVE



# Application for an Electricity Generation Licence Feed-in Tariff Program

For Office Use Only	
Application Number	EB - 2014-0010
Date Received	Jan. 8/14

## 1. Name to Appear on Licence

Legal name of the Applicant Woolwich Bio-en Inc.

Name to Appear on Licence: \_\_\_\_\_

Indicate if same as above

Please note that if the name to appear on the licence is not the same as the legal name, the name on the licence must include the legal name of the applicant and the legal name must appear first. The "Name to Appear on Licence" will appear on the notice of application and on the licence.

## 2. Feed-in Tariff Program Contract and Notice to Proceed

Provide details regarding FIT contract with the OPA and Notice to Proceed

FIT Reference #: FIT - FOMHIZ7

Contract Date: May 4, 2010

Date Notice to Proceed was received: September 12, 2013

**Note: Your application cannot be processed until the OPA issues a Notice to Proceed for your project. Please submit a copy of the Notice to Proceed with your application.**

## 3. Applicant's Business Information

<input type="radio"/> Sole Proprietor <input type="radio"/> Partnership <input checked="" type="radio"/> Corporation <input type="radio"/> Other (describe) _____			
Date of Formation: <u>March 20, 2007</u>			
Contact Address (if RR, give Lot, Concession No. and Township)			
<u>4 Arthur St N</u>			
City	Province/State	Country	Postal/Zip Code
<u>Elmira</u>	<u>ON</u>	<u>Canada</u>	<u>N3B 3A2</u>
Phone Number	Fax Number	E-mail Address	
<u>519 669 5171</u>	<u>519 669 5982</u>	<u>earlb@marbro.com</u>	

#### 4. Key Individuals

The individuals listed as key individuals must be the individuals that are responsible for executing the following functions for the applicant: matters related to regulatory requirements and conduct, financial matters, and technical matters. These key individuals may include the Chief Executive Officer, the Chief Financial Officer, other officers, directors, or proprietors. Identify at least two key individuals. (If the applicant has only one key individual in the organization, identify the one key individual.)

Name of Key Individual	Title/Position within Applicant's Business (or identify company if not the Applicant's Business)
D. Charles Martin	President

#### 5. Licence Primary Contact

(As a condition of the licence, the licensee shall designate a person who will act as a primary contact with the Board on matters related to the licence.)

Mr. <input checked="" type="radio"/>	Mrs. <input type="radio"/>	Last Name	First Name	Initial
Miss <input type="radio"/>	Ms. <input type="radio"/>	Martin	D. Charles	
Other <input type="radio"/>		Position Held and Company Name if different from Name to Appear on Licence		
Contact Address (if RR, give Lot, Concession No. and Township), or indicate as above in section 3 <input checked="" type="checkbox"/>				
City	Province/State	Country	Postal/Zip Code	
Phone Number	Fax Number	E-mail Address		

#### 6. Primary Contact for this Application

Indicate if same as in section 3. Proceed to section 7.

Mr. <input checked="" type="radio"/>	Mrs. <input type="radio"/>	Last Name	First Name	Initial
Miss <input type="radio"/>	Ms. <input type="radio"/>	Brubacher	Earl	
Other <input type="radio"/>		Position Held and Company Name if different from Name to Appear on Licence		
Contact Address (if RR, give Lot, Concession No. and Township), or indicate if same as above <input checked="" type="checkbox"/>				
City	Province/State	Country	Postal/Zip Code	
Phone Number	Fax Number	E-mail Address		

## 7. Generation Facilities

a) Describe the generation facility by providing the following information. If the applicant has more than one facility, provide the information on additional facilities as an attachment.

Generation Type:  Biogas                       Biogas (On-Farm)                       Landfill Gas  
 Renewable Bio-Mass                       Solar PV (Rooftop)                       Solar PV (Ground Mount)  
 Wind (Off-Shore)                       Wind (On-Shore)                       Waterpower

Gross Nameplate Capacity 2,852  kW    MW

Expected Commercial Operation Date January 31, 2014

Facility Name and Address Woolwich Bio-en Inc

50 Martin's Lane, Elmira ON, N3B 2A2

b) Does/will the applicant own and operate any of the following (check any that apply):

i) A distribution line that is used to distribute electricity within a generation facility described in section 7a) or from that facility to the distribution system of a Local Distribution Company?

Yes, provide length of the distribution line in kilometres 0.3  
 No

ii) A transmission line that is used to distribute electricity within a generation facility described in section 7a) or from that facility to the IESO-Controlled Grid?

Yes, provide length of the transmission line in kilometres \_\_\_\_\_  
 No

iii) A transformer station or distribution station that is used to transform the voltage of electricity at a generation facility described in section 7a), on a transmission line or on the distribution system of a Local Distribution Company?

Yes  
 No

c) Responsibilities of Applicant:

Owner and Operator  
 Operator (Please identify if you are leasing the facility and identify owner \_\_\_\_\_ )  
\_\_\_\_\_ )  
 Owner only (Please identify lessee/operator \_\_\_\_\_ )  
\_\_\_\_\_ )

If you are applying for only one of the two qualifications, please provide information on the status of the other qualification. The information should include confirmation as to whether or not the person or entity seeking the other qualification is licensed and if not, indicate when an application for the other qualification will be filed with the Board:  
\_\_\_\_\_

## 8. Connection

Provide details regarding connection of the generation facility. If the applicant has more than one facility, provide the information on additional facilities as an attachment.

a) Will the generation facility be connected to the Local Distribution Company?

- Yes, identify the Local Distribution Company and the connection point (i.e. feeder name, name of transformer station or distribution station to which the feeder is connected)

Waterloo North Hydro

Elmira TS, Feeder 33M1

- No

b) Will the generation facility be connected to a Host Facility?

- Yes, identify the Host Facility and the connection point (i.e. feeder name, name of Local Distribution Company or Transmitter serving Host Facility, name of feeder or circuit connecting Host Facility, name of transformer station or name of switching station, name of transformer or distribution station to which the feeder is connected)

- No

c) Will the generation facility be connected to a transmission system (the IESO-Controlled Grid)?

- Yes, identify the connection point (i.e. name of circuit, name of transformer or switching station)

- No

If you have answered "No" to a), b) and c), please explain how you intend to connect the project.

## 9. Requirement to Give Notice

Is the applicant a distributor or transmitter, or an affiliate of a distributor or transmitter?

- Yes, the applicant may be required to give notice to the Board under section 80 of the *Ontario Energy Board Act, 1998* regarding the construction or acquisition of an interest in generation facilities by transmitters or distributors. The filing requirements for a notice under section 80 of the *Ontario Energy Board Act, 1998* are found on the Board's website at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca).

- No

Will the applicant acquire an interest in a distribution or transmission system in Ontario or construct a distribution system or transmission system?

- Yes, the applicant may be required to give notice to the Board under section 81 of the *Ontario Energy Board Act, 1998* regarding the construction or acquisition of an interest in transmission or distribution assets by generators. The filing requirements for a notice under section 81 of the *Ontario Energy Board Act, 1998* are found on the Board's website at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca).

- No

## 10. Licensing History

a) Has the applicant ever been licensed by the Ontario Energy Board?  Yes  No  
If yes, please provide the licensed company name, licence number and address:

Licensed Company Name \_\_\_\_\_ Licence Number \_\_\_\_\_  
Address \_\_\_\_\_

b) Has the applicant ever had an energy market related licence or registration in Ontario and/or other jurisdiction within North America refused, suspended, revoked or cancelled?  Yes  No

If yes, provide details: \_\_\_\_\_  
\_\_\_\_\_

## 11. Notice

### AS REQUIRED BY THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*

The Board is authorized, under section 4.14 of the *Ontario Energy Board Act, 1998*, to collect personal information for the purpose of carrying out its duties and exercising its powers under the *Ontario Energy Board Act, 1998* or any other Act.

The information provided both on this form and attached to this form is being collected by the Board for the purpose of determining whether the applicant is qualified to receive the licence for which it is applying.

In order to verify the information on or attached to this form and/or determine whether the applicant is qualified to receive the licence for which it is applying, it may be necessary for the Board to collect additional information from some or all of the following sources: federal, provincial/state, or municipal governments; licensing bodies; law enforcement agencies; credit bureaus; and banks. Only information relevant to the application or the Board's determination of the application will be collected by the Board.

The public official who can answer questions about the collection of the information is:

Board Secretary  
Ontario Energy Board  
P.O Box 2319  
2300 Yonge Street, 27<sup>th</sup> Floor  
Toronto, ON M4P 1E4

Tel: 416-481-1967 or 1-888-632-6273

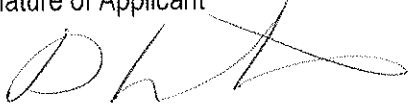
Applicants are reminded that the Board is subject to the *Freedom of Information and Protection of Privacy Act* ("FIPPA"). FIPPA addresses circumstances in which the Board may, upon request, be required to release information that is in its custody or under its control, and generally prohibits the Board from releasing personal information. "Personal Information" has the meaning given to it under FIPPA.

## 12. Certification and Acknowledgement of Other Market Conditions

I certify that the information contained in this application and in the documents provided to the Board are true and accurate.

I understand and acknowledge that, as a licensed electricity generator, I must provide information as the Board may require from time to time.

I understand and acknowledge that, as a licensed electricity generator, I must enter into agreements with the distributor or transmitter to whom my facilities are connected.

Print Name of Applicant	Signature of Applicant	Date Signed
Woolwich Bio-en Inc.		Jan. 6 / 14

(Must be signed by one of the key individuals identified in section 4)



120 Adelaide Street West  
Suite 1600  
Toronto, Ontario M5H 1T1  
T 416-967-7474  
F 416-967-1947  
www.powerauthority.on.ca

Thursday, September 12, 2013

WOOLWICH BIO-EN INC.  
4 Arthur St. N.  
Elmira, ON  
N3B3A2  
Canada

**RE: Notice to Proceed for FIT Contract Identification # F-000682-BIG-130-203**

Dear Earl Brubacher,

In reference to your Notice to Proceed Request, please find enclosed two copies of the Notice to Proceed for the following FIT Contract:

- **F-000682-BIG-130-203**

Please sign both copies provided, returning one copy to:

**Ontario Power Authority**  
120 Adelaide St. West, Suite 1600  
Toronto, ON  
M5H 1T1  
**ATTN: FIT Contract Management Team**

Please retain the other copy for your records. In addition, we ask that you email a scanned copy of the executed document to [FIT.Contract@powerauthority.on.ca](mailto:FIT.Contract@powerauthority.on.ca). Please note that pursuant to Section 2.4 (g) in the FIT Contract, the Incremental NTP Security is due in 30 days of receiving the Notice to Proceed.

Be sure to provide the Incremental NTP Security in an acceptable format as specified under Section 5.3 (a) of the FIT Contract (Bank Draft, Certified Cheque or Letter of Credit) as no other forms of payment shall be accepted. The Incremental NTP Security for this project is \$14,260.00.

We would also like to remind you to provide the OPA with a valid clearance certificate issued by the Workplace Safety and Insurance Board prior to the commencement of the construction of your Contract Facility if you are subject to the *Workplace Safety and Insurance Act, 1997* (Ontario). This requirement is set out in Section 2.8(c) of the FIT Contract.

If you have any further questions, please do not hesitate to contact me at the email address below.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Abdul-Razzak".

Sura Abdul-Razzak  
Contract Analyst  
Ontario Power Authority  
[Sura.Abdul-Razzak@powerauthority.on.ca](mailto:Sura.Abdul-Razzak@powerauthority.on.ca)




120 Adelaide Street West  
 Suite 1600  
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 T 416-967-7474  
 F 416-967-1947  
 www.powerauthority.on.ca


**NOTICE TO PROCEED**

Pursuant to Section 2.4 of the FIT Contract, the OPA is hereby issuing this Notice to Proceed. Capitalized terms not defined herein have the meanings ascribed thereto in the FIT Contract.

We request that you acknowledge receipt of this Notice to Proceed by signing both copies of this document and returning one (1) hardcopy of this Notice to Proceed to the OPA and emailing an electronic copy to [FIT.Contract@powerauthority.on.ca](mailto:FIT.Contract@powerauthority.on.ca)

<b>Date</b>	Thursday, September 12, 2013
<b>Legal Name of Supplier</b>	WOOLWICH BIO-EN INC.
<b>Contract Identification #</b>	F-000682-BIG-130-203
<b>Contract Date</b>	May 4, 2010

OPA AUTHORIZED SIGNATORY	
By: 	Date: <u>Sept 19/13</u>
Michael Killeavy Director, Contract Management Ontario Power Authority	<b>Bonnie Hiltz</b> Manager, Renewables, ER

SUPPLIER AUTHORIZED SIGNATORY	
The Supplier acknowledges receipt of this Notice to Proceed.	
By: 	Date: <u>Sept. 25/13</u>
WOOLWICH BIO-EN INC.	
Name: <u>D.C. Martin</u>	
Title: <u>President</u>	