

**Ontario Energy
Board**
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**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
Télécopieur: 416- 440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

March 6, 2014

Ms. Rose Gage
Chief Executive Officer
Ag Energy Co-operative Ltd.
45 Speedvale Avenue East
Guelph ON N1H 1J2

Dear Ms. Gage:

**Re: Application for Electricity Retailer Licence
Board File Number EB-2014-0129**

This will acknowledge receipt on March 04, 2014 of your application for an Electricity Retailer licence. The Board has assigned file number EB-2014-0129 to this matter. Please refer to this number in all future correspondence to the Board regarding this matter. All information related to this matter must be filed with the Board Secretary.

Your application is currently incomplete and cannot be processed until the following has been filed:

- Your application must be signed and dated by each key individual identified in section 8 (b) of the application form. Please have all key individuals identified in section 8 (b) sign and date page 26 of the application form.
 - Section 15 – Key Individual Information # 1 for Ms. Rose Gage
Please answer question 15 (iii) and sign and date on page 18.
- As part of your application review, the Board conducts a police record check with the Ontario Provincial Police (the “OPP”) on the key individuals reported in Section 8 of the application. The OPP has changed the requirements regarding the key individuals’ background check and the OPP’s form has to be filled out. Please have each key individual identified in schedule 3 to section 8(b) of the application fill out the form attached to this letter.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within **30 days** of the date of this letter, the Board may close the file for this application.

- Section 57(d) of the *Ontario Energy Board Act, 1998* provides that no person is permitted to retail electricity without a licence. The licence ER-2009-0004 that you are currently renewing is set to expire on March 10, 2014. Your application will be processed within 90 days from the date your application is deemed complete, i.e. when the Board receives all items outlined in this letter. To remain in compliance with licensing requirements to retail electricity stipulated in the OEB Act, you can request an extension of the term of your current licence until final determination of your licence application. Please send a letter requesting the licence term extension to the Board Secretary at boardsec@ontarioenergyboard.ca and provide reasons for your late application. Please send this letter before your licence expiry date.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@ontarioenergyboard.ca.

Please direct any questions relating to this application to Irina Kuznetsova, Advisor at 416-440-8138 or e-mail, Irina.Kuznetsova@ontarioenergyboard.ca.

Yours truly,

Original signed

John Pickernell
Applications Administration

Attachment