



**EB-2014-0016**

**IN THE MATTER OF** the *Ontario Energy Board Act*,  
1998, S.O. 1998, c.15 (Schedule B);

**AND IN THE MATTER OF** an application by Direct  
Energy Marketing Limited for a Gas Marketer  
Licence.

**PROCEDURAL ORDER NO. 1**

**April 1, 2014**

Direct Energy Marketing Limited ("Direct Energy") filed a complete application on January 31, 2014 under section 50 of the *Ontario Energy Board Act*, 1998, to renew its gas marketer licence. The Board assigned the application file number EB-2014-0016.

The Board issued a Notice of Application and Written Hearing on February 21, 2014. In that Notice, the Board set out dates for the filing of interrogatories, responses to the interrogatories and written submissions. Responses to interrogatories were due on March 27, 2014.

In a letter filed with the Board dated March 28, 2014, Direct Energy requested an extension to April 4, 2014 for filing responses to Board staff's interrogatories. The letter notes that some of the information requested in the interrogatories is not readily available and therefore it is necessary for Direct Energy to sort through various documents in order to obtain the specific information required.

The Board will grant the extension and finds it necessary to make provision for the following matters related to this proceeding.

**THE BOARD ORDERS THAT:**

1. Direct Energy shall file responses to interrogatories by **April 4, 2014**.
2. Written submissions must be filed with the Board by **April 21, 2014**.
3. If Direct Energy wishes to respond to the submissions, its written response must be filed with the Board by **May 5, 2014**.

All filings to the Board must quote file number EB-2014-0016, be made through the Board's web portal at [www.pes.ontarioenergyboard.ca/eservice/](http://www.pes.ontarioenergyboard.ca/eservice/), and consist of two paper copies and one electronic copy in searchable / unrestricted PDF format. Filings must clearly state the sender's name, postal address and telephone number, fax number and e-mail address. Please use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca). If the web portal is not available you may email your document to the [BoardSec@ontarioenergyboard.ca](mailto:BoardSec@ontarioenergyboard.ca). Those who do not have internet access are required to submit all filings on a CD in PDF format, along with two paper copies. Those who do not have computer access are required to file seven paper copies. If you have submitted through the Board's web portal an e-mail is not required.

All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

**DATED** at Toronto, April 1, 2014

**ONTARIO ENERGY BOARD**

*Original signed by*

Kirsten Walli  
Board Secretary