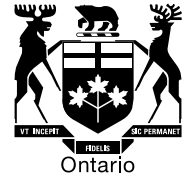


**Ontario Energy  
Board**  
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Telephone: 416- 481-1967  
Facsimile: 416- 440-7656  
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**Commission de l'énergie  
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**BY E-MAIL**

May 8, 2014

Laurie Brown  
Property Manager  
Waterloo North Condominium Corporation #196  
1487 Ottawa Street South  
Kitchener ON N2E 3P2

Dear Ms. Brown:

**Re: Waterloo North Condominium Corporation #196  
Application for Unit Sub-Metering Licence  
Board File Number EB-2014-0166**

The Board has reviewed your application for a unit sub-metering licence. Your application is currently incomplete and cannot be processed until the following has been filed:

- Section 4 (Trade Names): You have indicated that you would like to use “Carma Industries” as a trade name. Given that Carma Industries Inc. holds a unit sub-metering licence issued by the Board, please amend your application so that the trade name “Carma Industries” is not included.
- Section 7 (Intended Services):
  - Please provide more specific details on your intended services with respect to unit sub-metering.
  - You have answered “yes” to the question whether the applicant is providing services for which a unit sub-metering licence is required. Please describe the unit sub-metering services you are currently providing. If you are not providing unit sub-metering services, please amend your answer to this question.
- Section 10 (Technical Resources): You have answered “no” to the question whether the applicant employs technical resource staff or contractors with appropriate qualifications and experience in unit sub-metering. As indicated in the application, if your response is “no” you must identify plans to acquire the necessary technical resources for technical matters related to unit sub-metering.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca).

Please direct any questions relating to this application to Vince Mazzone, Advisor at 416-544-5159 or e-mail, [Vince.Mazzone@ontarioenergyboard.ca](mailto:Vince.Mazzone@ontarioenergyboard.ca).

Yours truly,

*Original Signed By*

John Pickernell  
Applications Administration