



Direct Dial: 416.862.4830  
File: 6286

June 2, 2014

Ontario Energy Board  
2300 Yonge Street  
27<sup>th</sup> Floor  
Toronto, ON M4P 1E4

Attention: Kirsten Walli, Board Secretary

Dear Ms. Walli:

**Re: EB-2013-0301 – Ontario Energy Board Framework for Intervenors  
Ontario Sustainable Energy Association Cost Claim**

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Enclosed please find OSEA's costs claim in this proceeding.

Yours truly,

Joanna Vince

cc: client

Document #: 728939

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**



**Affidavit and Summary of Fees and Disbursements**

This form should be used by a party (defined in the Practice Direction on Cost Awards as including a participant in a consultation process) in a consultation before the Board to identify the fees and disbursements that form the party's cost claim. Paper and electronic copies of this form and itemized receipts must be filed with the Board and served on one or more other parties as directed by the Board in the applicable Board Notice of Hearing for Cost Awards. Please ensure all required fields are filled in and the Affidavit portion is signed and sworn or affirmed.

**Instructions**

- Required data input is indicated by yellow-shaded fields. Formulas are present in the document to assist with the calculation of the cost claim.
- All claims must be in Canadian dollars. If applicable, state exchange rate and country of initial currency.  
Rate: \_\_\_\_\_ Country: \_\_\_\_\_
- A separate "Statement of Disbursements Being Claimed" is required for each consultant or lawyer/articling student/paralegal. However only one "Statement of Fees Being Claimed" and one "Summary of Fees and Disbursements Being Claimed" covering the whole of the party's cost claim should be provided.
- The cost claim must be supported by a completed Affidavit signed by a representative of the party.
- A CV for each consultant must be attached unless, for a given consultant, a CV has been provided to the Board in another process within the last 24 months.
- Except as provided in section 7.03 of the Practice Direction on Cost Awards, itemized receipts must be provided.

<b>File # EB-</b> <u>2013-0301</u>	<b>Process:</b> <u>Review of Framework Governing Participation</u>
<b>Party:</b> <u>Ontario Sustainable Energy Association</u>	<b>Affiant's Name:</b> <u>Joanna Vince (Willms &amp; Shier)</u>
<b>HST Number:</b> <u>113627955RT0001</u>	<b>HST Rate Ontario:</b> <u>13.00%</u>
Full Registrant <input checked="" type="checkbox"/>	Qualifying Non-Profit <input type="checkbox"/>
Unregistered <input type="checkbox"/>	Tax Exempt <input type="checkbox"/>
Other <input type="checkbox"/>	

**Affidavit**

I, Joanna Vince, of the City/Town of Oakville  
in the Province/State of Ontario, swear or affirm that:

1. I am a representative of the above-noted party (the "Party") and as such have knowledge of the matters attested to herein.
2. I have examined all of the documentation in support of this cost claim, including the attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed".
3. The attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed" include only costs incurred and time spent directly for the purposes of the Party's participation in the Ontario Energy Board process referred to above.
4. This cost claim does not include any costs for work done, or time spent, by a person that is an employee or officer of the Party as described in sections 6.05 and 6.09 of the Board's Practice Direction on Cost Awards.

  
**Signature of Affiant**

Sworn or affirmed before me at the City/Town of Toronto  
in the Province/State of Ontario, on May 29, 2014  
(date)

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Affidavit and Summary of Fees and Disbursements**



*Matthew All*

Commissioner for taking Affidavits

File # EB- 2013-0301

Process: Review of Framework Governing Participation

Party: Ontario Sustainable Energy Association

**Summary of Fees and Disbursements Being Claimed**

Legal/consultant fees	\$4,765.00
Disbursements	\$16.06
HST	\$621.54
<b>Total Cost Claim</b>	<b>\$5,402.60</b>

**Detail of Fees and Disbursements Being Claimed**

**Statement of Fees Being Claimed**

Statement of Fees being claimed for Eligible Activity is found on the second tab of this workbook.

**Statement(s) of Disbursements Being Claimed**

Statement of Disbursements being claimed is found on the third tab of this workbook.

# Ontario Energy Board

## COST CLAIM FOR CONSULTATIONS

### Affidavit and Summary of Fees and Disbursements



#### Individual Whose Costs are Being Claimed

Name: Joanna Vince (Willms & Shier)

Counsel/Articling Student/Paralegal: ☒

Consultant: ☐

CV attached: ☐

Completed Years  
Practicing/Years of relevant  
experience

3

CV not required: ☐

Name: Marion Fraser (Fraser & Company)

Counsel/Articling Student/Paralegal: ☐

Consultant: ☒

CV attached: ☐

Completed Years  
Practicing/Years of relevant  
experience

33

CV not required: ☐

Name: Robert Woon

Counsel/Articling Student/Paralegal: ☒

Consultant: ☐

CV attached: ☐

Completed Years  
Practicing/Years of relevant  
experience

1

CV not required: ☐

Name: \_\_\_\_\_

Counsel/Articling Student/Paralegal: ☐

Consultant: ☐

CV attached: ☐

Completed Years  
Practicing/Years of relevant  
experience

CV not required: ☐

Name: \_\_\_\_\_

Counsel/Articling Student/Paralegal: ☐

Consultant: ☐

CV attached: ☐

Completed Years  
Practicing/Years of relevant  
experience

CV not required: ☐

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Fees Being Claimed**



File # EB- 2013-0301

Process Review of Framework Governing Parti

Party Ontario Sustainable Energy Association

HST Rate: 13%

		Eligible Activities			Subtotal Fees	HST	Total
		Written comments on questions listed in the cover letter (up to 20 hours)	Preparation, attendance and report on Stakeholder Conference (up to 15 hours)	Written comments on Stakeholder Conference issues (up to 10 hours)			
Individual Whose Fees are Being Claimed	Hourly rate	Hours					
Marion Fraser (Fraser & Company)	\$330.00	10.00			\$3,300.00	\$429.00	\$3,729.00
Joanna Vince	\$170.00	3.00			\$510.00	\$66.30	\$576.30
Robert Woon	\$100.00	1.75	7.80		\$955.00	\$124.15	\$1,079.15
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>14.75</b>	<b>7.80</b>	<b>0.00</b>	<b>\$4,765.00</b>	<b>\$619.45</b>	
					<b>Total legal/consultant fees</b>		<b>\$5,384.45</b>

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Disbursements Being Claimed**



<b>File # EB-</b>	<b>2013-0301</b>	<b>Process:</b>	Review of Framework Governing Participation
<b>Party:</b>	Ontario Sustainable Energy Association		

**Name of individual whose disbursements are being claimed:** Joanna Vince

<b>HST Rate Ontario: 13.00%</b>
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	Net Cost	HST	Total
Photocopies	\$2.50	\$0.33	\$2.83
Printing		\$0.00	\$0.00
Fax		\$0.00	\$0.00
Courier	\$13.56	\$1.76	\$15.32
Telephone		\$0.00	\$0.00
Postage		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		included	\$0.00
Taxi or Airport Limo		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS:</b>	<b>\$16.06</b>	<b>\$2.09</b>	<b>\$18.15</b>

1/

**FORM 1**

Appendix "B"

**SUMMARY STATEMENT OF HOURS - CONSULTANTS AND LEGAL COUNSEL**

A separate form is required for each consultant or legal counsel

<u>EB-2013-0301</u>	<u>Ontario Sustainable Energy Association</u>	
Board File Number	Party Name	
<u>Legal Counsel Name</u>	<u>Year of Call</u>	<u>Law Firm</u>
<u>Marion Fraser</u>	<u>35</u>	<u>Fraser &amp; Company</u>
Consultant Name	Years Relevant Experience (curriculum vitae must be attached)	Consultant Firm

  

	Hours	Hourly Rate	Sub-Total	HST	Total
Preparation	10	\$330.00	\$3,300.00	\$429.00	\$3,729.00
Attendance - Technical Conference	0		\$0.00	\$0.00	\$0.00
Attendance- Settlement Conference	0		\$0.00	\$0.00	\$0.00
Attendance - Oral Hearing	0		\$0.00	\$0.00	\$0.00
Argument - Prep	0		\$0.00	\$0.00	\$0.00
Research support	0		\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	10		\$3,300.00	\$429.00	\$3,729.00

Note: All claims must be in Canadian dollars. If applicable, state exchange rate , and country of initial currency:

Client Fees Listing  
Aug/ 1/2013 To Oct/ 8/2013  
Working Lawyer

Date	Entry #	Fee / Time Explanation	Hours	Amount	Inv#	Billing Status
1341		Ontario Sustainable Energy Association				
	6286	Re: EB - 2013 -0301				
Aug 27/2013	1407918	Lawyer: 57 1.75 Hrs X 100.00 review the Ontario Energy Board Notice of Proceeding re review of framework governing the participation of interv	57 - ROBERT WOON SEK LAW 1.75	175.00		Unbilled
Aug 29/2013	1413838	Lawyer: 48 0.20 Hrs X 170.00 prepare intervenor request letter;	48 - JOANNA VINCE 0.20	34.00		Unbilled
Sep 5/2013	1413839	Lawyer: 48 0.20 Hrs X 170.00 finalize letter to OEB to intervene in 2013-0301;	48 - JOANNA VINCE 0.20	34.00		Unbilled
Sep 26/2013	1404232	Lawyer: 48 0.40 Hrs X 170.00 receipt and review of Board's decision on cost eligibility;	48 - JOANNA VINCE 0.40	68.00		Unbilled
Sep 27/2013	1405057	Lawyer: 48 2.20 Hrs X 170.00 review Board letter, phases of proceeding and questions posed to intervenors; prepare submission to the Board in	48 - JOANNA VINCE 2.20	374.00		Unbilled
Oct 7/2013	1408109	Lawyer: 57 0.80 Hrs X 100.00 review of OSEA submission, Ontario Energy Board Practice Direction on Costs Award, OEB Rules of Practice and Proc	57 - ROBERT WOON SEK LAW 0.80	80.00		Unbilled
Oct 8/2013	1408382	Lawyer: 57 7.00 Hrs X 100.00 attend Ontario Energy Board settlement conference via webcast and teleconference;	57 - ROBERT WOON SEK LAW 7.00	700.00		Unbilled
			Unbilled:	12.55	1465.00	
			Billed:	0.00	0.00	
			Total:	12.55	1465.00	
			Percent Billed:	0.00	0.00	

Activity Eligible for Cost Awards	Maximum Number of Hours
Written comments on questions listed in the cover letter	20
Preparation, attendance and report on Stakeholder Conference	15
Written comments on Stakeholder Conference issues	10

Task 1  
Task 2  
Task 3



## Client Costs Journal

Aug/27/2013 To Oct/ 8/2013

Date	Paid To	Source Matter	Client Name	Ref#	G/L Acct	Amount
Entry#	Explanation					
Sep/30/2013		CER 6286	Ontario Sustainabl	5170	- RECOVERY	0.75
1406221	Photocopies					
Sep/30/2013	A & B COURIER	AP 6286	Ontario Sustainable	40300 5065	- DELIVERY	13.56
1407531	Deliveries					
	Total for Sep/30/2013 :	14.31				
Oct/ 4/2013		CER 6286	Ontario Sustainabl	5170	- RECOVERY	1.75
1407747	Photocopies					
	Total for Oct/ 4/2013 :	1.75				

## \*\*\* Client Costs Journal - G/L Account Summary \*\*\*

G/L Account	Debit	Credit
1210 - CLIENT DISB.-RECOV.	16.06	
5065 - DELIVERY CHARGES		13.56
5170 - RECOVERY - LASER CO		2.50
Total:	16.06	16.06

## REPORT SELECTIONS - Client Costs Journal

Layout Template: All  
 Requested by: Amy Gilbert  
 Finished: Thursday, May 29, 2014 at 10:27:46 AM  
 Date Range: Aug/27/2013 To Oct/ 8/2013  
 Matters: 6286  
 Clients: All  
 Major Clients: All  
 Responsible Lawyer: All  
 Assigned Lawyer: All  
 Sort by Resp Lawyer: No  
 G/L Account: All G/L Accounts  
 Ref#: All Cheques  
 G/L Summary Only: No  
 Display in Order Entered: No  
 Corrected Entries: Not Included  
 Select From: Active, Inactive, Archived Matters  
 Explanation Codes: All  
 Ver: 12.0 SP3 (12.0.20130212)

Matter Intro Lawyer: All  
 Client Intro Lawyer: All  
 Type of Law: All  
 New Page for Each Lawyer: No  
 Include Exp. Recoveries: Yes  
 Include Accounts Payable Entries: Yes  
 Include General Cheque Allocations: Yes  
 Show User Name: No  
 Summary by Resp Lawyer: No

**ORDER DETAILS**

New Order

Order Tracking

Search

Addressbook

Reports

Admin

Logout

Logged in as LIBA KOCIAN

**Order #4421678**

<b>PICK UP</b>	<b>WILLMS &amp; SHIER</b>
	4 KING STREET WEST, Unit 900
	Toronto, ON M5H1B6
	CANADA
	<b>RECEPTION</b>
	P: (416)863-0711
	F:

<b>DELIVER TO</b>	<b>Ontario Energy Board</b>
	2300 Yonge St., 27th Floor P.O Box 2319
	Toronto, ON M4P1E4
	CANADA
	<b>Ms. Kirsten Walli , Board Secretary</b>
	P:
	F:

**Order Information**

<b>Pick Up Date:</b>	9/30/2013	<b>Ready Time:</b>	09:39	<b>Service:</b>	4 HOUR	<b>Vehicle:</b>	CAR
<b>Delivery Date:</b>	9/30/2013	<b>Deliver By:</b>	13:39	<b>Insurance:</b>	NO	<b>Declared Value:</b>	\$0.00
<b>Status:</b>	Finalized	<b>Picked Up:</b>	9/30/2013 10:49	<b>Delivered:</b>	9/30/2013 11:53	<b>Waiting Time:</b>	0 min.
<b>Total Weight of Shipments:</b>	1 Lbs	<b>Reference:</b>	6286VAG	<b>Waybill #:</b>	0	<b>COD:</b>	\$0.00
<b>Ordered By:</b>	Liba Kocian	<b>Department:</b>					
<b>POD:</b>	Nicole						

<b>Packages Details</b>
LETTER(S)

1

**Comments:**

OK

Duplicate

Reprint Waybill

**Charges**

<b>Base Amount:</b>	\$12.00
<b>Weight Surcharge:</b>	\$0.00
<b>Waiting Time Surcharge:</b>	\$0.00
<b>Package Surcharge:</b>	\$0.00
<b>Vehicle Surcharge:</b>	\$0.00
<b>After Hours Surcharge:</b>	\$0.00
<b>Insurance Surcharge:</b>	\$0.00
<b>Fuel Surcharge:</b>	\$1.56
<b>Extras:</b>	\$0.00
<b>Subtotal:</b>	<b>\$13.56</b>
<b>Discount:</b>	\$0.00
<b>HST - 13% (13.00%)</b>	\$1.76
<b>Total:</b>	<b>\$15.32</b>

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