

**Ontario Energy
Board**
P.O. Box 2319
27th. Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416- 481-1967
Facsimile: 416- 440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
Télécopieur: 416- 440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

August 8, 2014

Steven Lupo
Vice President
Trilliant Energy Services Inc.
20 Floral Parkway
Concord ON L4K 4R1

Dear Mr. Lupo:

**Re: Application for Unit Sub-Metering Licence
Board File Number EB-2014-0264**

The Board has reviewed your application for a unit sub-metering licence. Your application is currently incomplete and cannot be processed until the following has been filed:

1. Section 8, Page 5 of the Application Form – Corporate Organization:

This section requires the applicant to describe its corporate organization and its relationship with its energy sector affiliates. Apart from a corporate organization chart, no explanation has been provided. Please answer this question as required by the application form.

2. Section 10, Page 5 of the Application Form – Technical Resources:

This section requires describing qualifications of at least one person employed by the applicant in relation to the services the applicant provides as a licensed unit sub-metering provider. You've just listed positions without providing a required description. Please describe qualifications of at least one person employed by the applicant.

3. Section 12, Page 7 of the Application Form – Key Individual Information:

This section requires providing information for each key individual identified in section 6. Although section 6 identifies two key individuals, you have provided information for Mr. Lupo only. Please file information required in section 12 for Mr. Habig.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@ontarioenergyboard.ca.

Please direct any questions relating to this application to Irina Kuznetsova, Advisor at +1 (416) 440-8138 or e-mail, Irina.Kuznetsova@ontarioenergyboard.ca.

Yours truly,

Original signed by

John Pickernell
Applications Administration