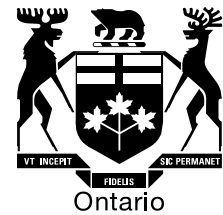


**Ontario Energy  
Board**  
P.O. Box 2319  
27th. Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416- 481-1967  
Facsimile: 416- 440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27eM étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416- 481-1967  
Télécopieur: 416- 440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

September 18, 2014

Chris Ripley  
Manager, Regulatory Applications  
Union Gas Limited  
50 Keil Drive North  
Chatham ON N7M 5M1

**LETTER OF DIRECTION**

Dear Mr. Ripley:

**Re: Union Gas Limited 2015 IRM Rates Application  
Board File No. EB-2014-0271**

The Ontario Energy Board has now issued its Notice of Application and Hearing relating to your 2015 IRM rates (the "Notice"). Please note that you must publish the Notice within **fourteen days** of the date of this letter. If publication is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the publication of each of the English and the French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the third bullet of the section entitled "**BE INFORMED AND HAVE YOUR SAY**" remove the bold and bracketed words "[insert actual date 10 calendar days from publication]".
  - b. For the French version of the Notice under the third bullet of the section entitled "**SOYEZ RENSEIGNÉ ET DONNEZ VOTRE OPINION**" remove the bold and bracketed words "[insérer la date correspondant à 10 jours calendaires suivant la publication du présent document]".

- c. In each of the English and the French versions of the Notice, insert the same actual date, which date shall be determined by adding 10 calendar days to the newspaper publication date which will occur last. If that actual date falls on a “holiday” as defined in Rule 6.02 of the Board’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format for the English Notice “**January 1, 2014**” and the following date format for the French Notice “**1 janvier 2014**” .

**An example of how to manage multiple publication dates is provided at Appendix A to this Letter of Direction.**

Publication of the English version of the Notice must be made in one issue of the English language daily newspaper and one issue of the English language weekly newspaper having the highest circulation, according to the best information available, throughout Union Gas Limited’s service areas.

Publication of the French version of the Notice must be made in one issue of the French language daily newspaper (if any) and one issue of the French language weekly newspaper (if any) having the highest circulation, according to the best information available, throughout Union Gas Limited’s service areas.

**Please note that invoices regarding publication are not to be sent to the Board.**

2. To, as soon as the publication date is known and prior to the date of publication of the Notices, file with the Board completed (dated) pdf versions of each of the English and the French Notices.
3. To immediately, and no later than the date of publication of the Notice, serve a copy of the Notice in both the English and French versions, together with a copy of the Application, either personally, by courier, or by e-mail on the Clerks of all municipalities in which Union Gas Limited supplies gas.
4. To immediately, and no later than the date of publication of the Notice, serve a copy of the English version of the Notice, together with a copy of the Application, either personally, by courier, or by e-mail on all First Nation Bands and First Nation Reserves to which Union supplies gas, on the Métis Nation of Ontario, on all

intervenors in EB-2013-0365, on Enbridge Gas Distribution Inc., and on Natural Resource Gas Limited.

5. To make a copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Union Gas Limited's office and in a prominent place on its website.
6. To file with the Board an affidavit proving publication and service of the Notice and that a copy of the Notice, application and evidence are available for public review at Union Gas Limited's office and on its website.
7. To provide a copy of the application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this Letter of Direction to be served.

Yours truly,

*Original Signed By*

Kirsten Walli  
Board Secretary

cc: Crawford Smith, Torys

## Appendix A

### EXAMPLE – MULTIPLE NEWSPAPER PUBLICATION DATES

#### Example scenario:

An applicant is required to publish a notice provided by the Ontario Energy Board in 4 newspapers.

*Newspaper 1* is an English daily and the first date on which publication can be effected is Thursday, December 4, 2014.

*Newspaper 2* is an English weekly and the first day on which publication can be effected is Wednesday, December 10, 2014.

*Newspaper 3* is a French daily and the first day on which publication can be effected is Monday, December 8, 2014.

*Newspaper 4* is a French weekly and the first day on which publication can be effected is Monday, December 15, 2014.

#### Determining the “actual date” for inclusion in the Notice:

The applicant should take **December 15, 2014** which is the last date of publication and add 10 calendar days to that date which results in the date of December 25, 2014. Since both December 25<sup>th</sup> and December 26<sup>th</sup> are statutory holidays and since December 27<sup>th</sup> and 28<sup>th</sup> are Saturday and Sunday, the applicant should use the next business day of **December 29, 2014** (using the appropriate date format) in all versions of the notice (both English and French, if applicable). All published notices will therefore have the same deadline date of December 29, 2014 regardless of the date on which each of the newspapers is published.

#### Questions?

Please direct any questions with respect to these requirements generally, or to the specific application of the requirements to your Notice to the Case Manager assigned to your case.