Ontario Energy Board

P.O. Box 2319 27<sup>th</sup> Floor 2300 Yonge Street Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656 Toll free: 1-888-632-6273 Commission de l'énergie de l'Ontario

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Numéro sans frais: 1-888-632-6273



BY E-MAIL

October 14, 2014

Ms. Erin Henderson Regulatory Coordinator-Regulatory Affairs Hydro One Networks Inc. 7<sup>th</sup> Floor, South Tower 483 Bay Street Toronto, ON M5G 2P5

# **LETTER OF DIRECTION**

Dear Ms. Henderson:

Re: Hydro One Networks Inc.

**Application for 2015-16 Transmission Revenue Requirement and Rates** 

Board File Number: EB-2014-0140

The Ontario Energy Board has now issued its Notice of Application and Hearing relating to your electricity transmission revenue requirement and rates application (the "Notice"). Please note that you must publish the Notice within fourteen days of the date of this letter. If publication is not possible within fourteen days, you must inform the Board Secretary immediately.

#### You are directed:

- 1. To arrange immediately for the publication of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the third bullet of the section entitled "BE INFORMED AND HAVE YOUR SAY" remove the bold and bracketed words "[insert actual date 10 calendar days from publication]"; and
  - b. For the French version of the Notice under the third bullet of the section entitled "INFORMEZ-VOUS ET DONNEZ VOTRE AVIS" remove the bold and bracketed words "[insérer la date correspondant à 10 jours calendaires suivant la publication du présent document]"; and

c. In each of the English and the French versions of the Notice, insert the <u>same</u> actual date, which date shall be determined by adding 10 calendar days to the newspaper publication date which will occur <u>last</u>. If that actual date falls on a "holiday" as defined in Rule 6.02 of the Board's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format for the English Notice "January 1, 2014" and the following date format for the French Notice "1 janvier 2014".

Publication of the English version of the Notice must be made in the Business section of one edition of the Toronto Globe and Mail; one edition of the Toronto Star, and one edition of the Ottawa Citizen.

Publication of the French version of the Notice must be made in one issue of Le Droit (Ottawa).

#### Please note:

- Invoices regarding publication are not to be sent to the Board.
- An example of how to manage multiple publication dates is provided at Appendix A to this Letter of Direction.
- 2. Once the publication dates are known, to immediately and prior to the publication of either the English or the French versions of the Notice in accordance with paragraph 1, file with the Board a pdf version of each of the English and the French versions of the complete (dated) Notice.
- 3. To immediately, and no later than the date(s) of publication of either the English or the French versions of the Notice, serve a copy of the Notice directly on electricity distributors and other transmission customers served by Hydro One Networks Transmission; on all licenced transmitters in Ontario, and on all intervenors of record in the previous transmission rate application proceeding EB-2012-0031.
- 4. To make a copy of the Notice, application and evidence, and any amendments thereto, available for public review at Hydro One Network Inc.'s office and in a prominent place on its website.
- 5. To file with the Board an affidavit proving publication and service of the Notice and that a copy of the Notice, application and evidence are available for public review at Hydro One Networks Inc.'s office and on its website.
- 6. To provide a copy of the application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this Letter of Direction to be served.

Yours truly,

Original Signed By

Kirsten Walli Board Secretary

Encl.

cc: M. Engleberg, Counsel

## Appendix A

### **EXAMPLE – MULTIPLE NEWSPAPER PUBLICATION DATES**

### Example scenario:

An applicant is required to publish a notice provided by the Ontario Energy Board in 4 newspapers.

*Newspaper 1* is an English daily and the first date on which publication can be effected is Thursday, December 4, 2014.

Newspaper 2 is an English weekly and the first day on which publication can be effected is Wednesday, December 10, 2014.

*Newspaper 3* is a French daily and the first day on which publication can be effected is Monday, December 8, 2014.

Newspaper 4 is a French weekly and the first day on which publication can be effected is Monday, December 15, 2014.

# Determining the "actual date" for inclusion in the Notice:

The applicant should take **December 15, 2014** which is the <u>last</u> date of publication and add 10 calendar days to that date which results in the date of December 25, 2014. Since both December 25<sup>th</sup> and December 26<sup>th</sup> are statutory holidays, however, the applicant should use the next business day of **December 27, 2014** (using the appropriate date format) in all versions of the notice (both English and French, if applicable). All published notices will therefore have the same deadline date of December 27, 2014 regardless of the date on which each of the newspapers is published.

### Questions?

Please direct any questions with respect to these requirements generally, or to the specific application of the requirements to your Notice to the Case Manager assigned to your case.