

Ontario Energy Board
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27^e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

October 20, 2014

Richard Dimmel
Essex Powerlines Corporation
2730 Highway #3
Oldcastle ON N0R 1L0

LETTER OF DIRECTION

Dear Mr. Dimmel:

**Re: Essex Powerlines Corporation
Applications for 2015 Distribution Rates and Smart Meter Recovery
Board File Numbers EB-2014-0072 and EB-2014-0301**

The Ontario Energy Board has now issued its Notice of Application and Hearing relating to your 2015 rate application and to your application for the recovery of smart meter costs (the "Notice"). Please note that you must publish the Notice within **fourteen days** of the date of this letter. If publication is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the publication of each of the English and the French versions of the Notice, in the exact form accompanying this letter, except:
 - a. For the English version of the Notice, under the third bullet of the section entitled "**BE INFORMED AND HAVE YOUR SAY**" remove the bold and bracketed words "[insert actual date 10 calendar days from publication]"; and
 - b. For the French version of the Notice under the third bullet of the section entitled "**INFORMEZ-VOUS ET DONNEZ VOTRE AVIS**" remove the bold and bracketed words "[insérer la date correspondant à 10 jours calendaires suivant la publication du présent document]"; and

- c. In each of the English and the French versions of the Notice, insert the same actual date, which date shall be determined by adding 10 calendar days to the newspaper publication date which will occur last. If that actual date falls on a “holiday” as defined in Rule 6.02 of the Board’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format for the English Notice “**January 1, 2014**” and the following date format for the French Notice “**1 janvier 2014**”.

An example of how to manage multiple publication dates is provided at Appendix A to this Letter of Direction.

Publication of the completed (dated) English version of the Notice must be made in one issue of the English language newspaper having the highest circulation, according to the best information available, in Essex Powerlines Corporation’s service area.

Publication of the completed (dated) French version of the Notice must be made in one issue of the French language newspaper having the highest circulation, according to the best information available, in Essex Powerlines Corporation’s service area.

Please note that invoices regarding publication are not to be sent to the Board.

2. To immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on all intervenors of record in Essex Powerlines Corporation’s previous cost of service rate application proceeding EB-2009-0143, namely:
 - Energy Probe;
 - School Energy Coalition;
 - The Corporation of the Town of LaSalle; and
 - Vulnerable Energy Consumers Coalition.
3. If Essex Powerlines Corporation is a Host Distributor, to immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on its Embedded Distributor(s);
4. To make a copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Essex Powerlines Corporation’s office and in a prominent place on its website.
5. To file with the Board, both electronically and in hard copy, an affidavit proving completion of the matters directed by the Board in items 1 through 4 above immediately thereafter.

6. To provide a copy of the applications and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any document(s) or material(s) when serving the Notice other than document(s) or material(s) expressly required by this Letter of Direction to be served.

Yours truly,

Original signed by

Kirsten Walli
Board Secretary

Encl.

Appendix A

EXAMPLE – MULTIPLE NEWSPAPER PUBLICATION DATES

Example scenario:

An applicant is required to publish a notice provided by the Ontario Energy Board in 4 newspapers.

Newspaper 1 is an English daily and the first date on which publication can be effected is Thursday, December 4, 2014.

Newspaper 2 is an English weekly and the first day on which publication can be effected is Wednesday, December 10, 2014.

Newspaper 3 is a French daily and the first day on which publication can be effected is Monday, December 8, 2014.

Newspaper 4 is a French weekly and the first day on which publication can be effected is Monday, December 15, 2014.

Determining the “actual date” for inclusion in the Notice:

The applicant should take **December 15, 2014** which is the last date of publication and add 10 calendar days to that date which results in the date of December 25, 2014. Since both December 25th and December 26th are statutory holidays and since December 27th and 28th are Saturday and Sunday, the applicant should use the next business day of **December 29, 2014** (using the appropriate date format) in all versions of the notice (both English and French, if applicable). All published notices will therefore have the same deadline date of December 29, 2014 regardless of the date on which each of the newspapers is published.

Questions?

Please direct any questions with respect to these requirements generally, or to the specific application of the requirements to your Notice to the Case Manager assigned to your case.