Ontario Energy Board

P.O. Box 2319 27th Floor 2300 Yonge Street Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656

Toll free: 1-888-632-6273

Commission de l'énergie de l'Ontario

C.P. 2319 27e étage 2300, rue Yonge Toronto ON M4P 1E4 Téléphone: 416-481-1967 Télécopieur: 416-440-7656

Numéro sans frais: 1-888-632-6273



BY E-MAIL

January 23, 2015

Mr. Chris Brett Suncor Energy Products Inc. c/o Suncor Energy Inc. PO Box 2844 150-6th Avenue S.W. Calgary AB T2P 3E3

LETTER OF DIRECTION

Dear Mr. Brett

Re: Suncor Energy Products Inc. ("Suncor")

Application to Determine the Location of Distribution Facilities within Road

Allowances

Board File No. EB-2014-0355

The Ontario Energy Board (the "Board") has issued its Notice of Application (the "Notice") with respect to the above matter.

You are directed:

1. To remove the bold and bracketed words "[insert actual date 10 calendar days from the date the <u>Notice</u> is posted on applicant's website]" under the sections entitled "HAVE YOUR SAY" and "ORAL VS. WRITTEN HEARINGS" insert the actual date, using the following format "Month Day, 2014", which date shall be determined by adding 10 calendar days to the date on which the Notice will be posted on Suncor's website in accordance with the requirement of paragraph 4 of this Letter of Direction. If the date falls on a holiday as defined in Rule 6.02 of the Board's *Rules of Practice and Procedure*, insert the next date that is not a holiday.

- 2. To file with the Board a PDF version of the completed Notice as soon as the requirements in paragraph 1 are completed, and prior to fulfilling the service or website posting requirements pursuant to this Letter of Direction.
- 3. To conduct a search of title forthwith sufficient to identify all parties that currently hold encumbrances over the lands which make up the road allowance(s) that are the subject of this proceeding.
- 4. To serve a copy of the completed Notice, including the location map of the affected road allowances and a copy of the application, either personally, by courier, or by registered mail on the following if they have not already been served:
 - a. All parties identified in the search of title conducted in accordance with section 3 above;
 - b. The Clerk of the Corporation of the County of Lambton;
 - c. Hydro One Networks Inc.;
 - d. All owners and operators of rail lines, telecommunications or other utilities along or crossing the route proposed for the distribution facilities on the road allowance(s) that are the subject of this proceeding; and
 - e. All aboriginal communities that have asserted a claim over the lands which make up the road allowance(s) that are the subject of this proceeding.
- 5. To immediately, or as soon as it is ready, have copies of the Notice, the application, the evidence and any additional materials as they are developed, and any amendments thereto made available for convenient public perusal at Suncor's offices and to post all such documents in a prominent place on Suncor's website as follows: http://www.suncor.com.
- 6. To file electronically with the Board, affidavit evidence proving:
 - a. The above service immediately upon completion, with the relevant Notice, application, and original post office registration receipts (where applicable), or courier confirmation lists, attached as appendices;
 - b. The availability of copies of the Notice, application and evidence for public perusal at Suncor's offices; and

- c. The posting on Suncor's website of the Notice, the application, evidence, and any additional materials currently available.
- 7. To immediately provide a copy of the Notice, the application and the evidence to any person upon request.

You are further directed not to include any document(s) or material(s) when serving the Notice other than document(s) or material(s) expressly required by this Letter of Direction to be served.

Yours truly,

Original Signed By

Kirsten Walli Board Secretary