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August 26, 2015

*via RESS e-filing – signed original to follow by courier*

Ms. Kirsten Walli  
Board Secretary  
Ontario Energy Board  
PO Box 2319  
2300 Yonge Street, 27th floor  
Toronto, ON M4P 1E4

Dear Ms. Walli:

**Re: Toronto Hydro-Electric System Limited (“Toronto Hydro”) Ontario Electricity Support Program Self-Certification Requirement (EB-2015-0148)**

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Toronto Hydro writes regarding the above-noted matter.

By letter dated August 10, 2015, the Ontario Energy Board (OEB) set out the requirements for self-certification by licensed electricity distributors and unit sub-meter providers with respect to the status of their implementation of the Ontario Electricity Support Program (OESP) support capabilities.

Toronto Hydro has commenced the requisite project implementation activities and has been working closely with relevant internal and external stakeholders to facilitate successful implementation. However, at this time Toronto Hydro has not completed the entire scope of activities contemplated by the OEB under the Milestone 1. As such, Toronto Hydro is not in a position to complete the provided Self-Certification Report at this time. The outstanding activities under the Milestone 1 require the completion of critical work by a third-party supplier engaged by Toronto Hydro, and will then require internal validation work on the part of the utility, expected to be completed by September 8, 2015. The attached High Level Project Plan reflects this.

Toronto Hydro will keep the OEB apprised of further developments on this matter, including filing the Milestone 1 certification once that milestone is met.

Please do not hesitate to contact me if you have any questions.

Yours truly,

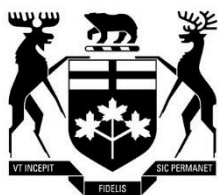
*[original signed by]*

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att. OESP High Level Project Plan



Ontario

Ontario Energy Board Commission de l'énergie de l'Ontario

## Ontario Electricity Support Program (OESP)

### OESP High Level Project Plan and Go-Live Readiness Checklist

## High Level Project Plan: Toronto Hydro-Electric System Limited (THESL) as of August 26, 2015.

The High Level Project Plan is to be used in association with the Self-Certification Sign-Off Report to help a Utility prepare to meet key milestones of the project and to effectively offer and apply OESP to eligible customer's bills for January 1<sup>st</sup>, 2016. The Utility is expected to complete and submit this High-Level project plan along with its completed Self-Certification Report (August 26, October 9 and November 30). The Utility should indicate the planned start and completion date of activities required to complete each key milestone. For select activities below, target dates have been provided to enable utilities to develop their planned activities to align with these dates. Identifying the % complete for each activity will help the Utility identify the total progress for each milestone when submitting the Utility's Self-Certification Sign-Off Report. If a particular milestone is not applicable to your Utility, please indicate your reasoning.

MILESTONE ONE	Preparation for Customer Confirmation Interface test with the CSP	Start	End	% Complete
	1. Utility returns high level project plan (this Table) to OEB	09/08/15	26/08/15	100%
	2. Customer Confirmation Interface system build	07/01/15	08/28/15	80%
	3. Customer Confirmation Interface internal test	08/31/15	09/11/15	
	4. <b>Milestone One Complete: Utility ready to test Customer Confirmation Interface with CSP</b>		(TH Forecasted Date: 9/08/15)	60%

MILESTONE TWO	Preparation for Customer Tariff and Onetime Adjustment Interface test with CSP	Start	End	% Complete
	5. Billing System Build / Configuration	06/22/15	10/02/15	75%
	6. Billing System test (internal to Utility)	06/22/15	10/02/15	75%
	7. Initial OESP Communications to customers			
	8. Customer Tariff Interface system build	08/14/15		10%
	9. One Time Adjustment Interface system build	08/14/15		10%
	10. Customer Tariff Interface internal test			
	11. One Time Adjustment Interface internal test			
	12. <b>Milestone Two Complete: Utility ready to test Customer Tariff and One Time Adjustment interfaces with CSP</b>		As early as: 08/28/15 As late as: 10/09/15	10%

MILESTONE THREE	Milestone Three: Preparation for OESP Effective start	Start	End	% Complete
	13. Bill print development	08/24/15		10%
	14. Bill print testing	11/13/15		
	15. Readiness to collect OESP charge from all applicable customers			
	16. Readiness to settle OESP charges and rates with IESO			
	17. Technical support organization ready (e.g. for Secure FTP support)			

	<b>18. Milestone Three Complete: Utility is fully ready to offer and apply OESP to eligible customer's bills</b>		<b>11/30/15</b>	
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Other Key Dates	Start	End	Complete (Y/N)
19. Utility submits test environment IP address range and production IP range to CSP (OESPSUPPORT@icfi.com)	08/6/15	08/24/15	Y
20. Utility obtains credentials to gain access to CSP's Test environment	08/14/15	08/26/15	Y
21. CSP tests Customer Confirmation interface with Utilities (send and receive)		8/24/15	
22. <b>Customer Confirmation interface test with CSP Complete. Utility Production environment ready to support Customer Confirmation Interface</b>		<b>09/30/15</b>	
23. Utility obtains credentials to gain access to CSP's Production environment	10/01/15	10/07/15	
24. <b>Utility ready for Customer Confirmation interface in production</b>		<b>10/12/15</b>	
25. Utility Training (technical, contact centre etc.) complete		10/09/15	
26. CSP tests Customer Tariff interface with Utilities (send and receive)	8/28/15	10/30/15	
27. CSP tests One Time Adjustment interface with Utilities (send and receive)	8/28/15	10/30/15	
28. Utility sends English and French bill print image (jpg or PDF) showing OESP amount to ICF	As soon as available	11/02/15	
29. <b>Customer Tariff and One Time Adjustment interfaces test with CSP Complete. Utility Production environment ready to support Customer Tariff and One Time Adjustment Interface</b>		<b>11/02/15</b>	
30. <b>Utility ready for Customer Tariff and One Time Adjustment in production</b>		<b>11/12/15</b>	
31. <b>Utility ready for January 1 2016 go-live of OESP Program</b>		<b>Mid December</b>	
32. <b>Utility submits update to High Level project plan (this table) to OEB – 1</b>		<b>08/26/15</b>	Y
33. <b>Utility submits update to High Level project plan (this table) to OEB – 2</b>		<b>10/09/15</b>	
34. <b>Utility submits update to High Level project plan (this table) to OEB – 3</b>		<b>11/30/15</b>	