

Ontario Energy Board
P.O. Box 2319
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2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
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Commission de l'énergie de l'Ontario
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2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
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BY E-MAIL

September 17, 2015

Ramona Abi-Rashed
Treasurer
Whitby Hydro Electric Corporation
100 Taunton Rd. E., PO Box 59
Whitby, ON L1N 5R8

LETTER OF DIRECTION

Dear Ms. Abi-Rashed

**Re: Whitby Hydro Electric Corporation (Whitby Hydro)
Applications for Disposition of Account 1576 and the 2016 Application for Rates
Ontario Energy Board File Numbers: EB-2015-0251 and EB-2015-0113
respectively**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Whitby Hydro's applications (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If you are unable to comply with the directions within this timeframe, you must inform the Board Secretary immediately.

You are directed:

1. To remove the bold and bracketed words “[insert actual date 10 calendar days from the date the notice is posted on the applicant’s website]” under the sections entitled “**BE INFORMED AND HAVE YOUR SAY**” and “**ORAL VS. WRITTEN HEARINGS**” in the enclosed Notice and insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Whitby Hydro's website in accordance with the requirements of paragraph 4 below. If that date falls on a “holiday” as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format “**January 1, 2014**”.

2. Once the the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete (dated) Notice (Dated Notice).
3. No later than the date the Notice is posted on Whitby Hydro's website in accordance with paragraph 4, to arrange for the service of the Dated Notice, in the exact form accompanying this letter and the application and the evidence, personally, by courier or by e-mail on all intervenors of record in Whitby Hydro's previous cost of service rate proceeding EB-2009-0274, namely:
 - Energy Probe Research Foundation
 - School Energy Coalition
 - Vulnerable Energy Consumers Coalition
4. To make a copy of the Dated Notice, the application and the evidence available for public review at Whitby Hydro's office and in a prominent place on Whitby Hydro's website.
5. If Whitby Hydro is a Host Distributor, to no later than the date the Dated Notice is posted on Whitby Hydro's website in accordance with paragraph 4, serve a copy of the enclosed Notice directly on its Embedded Distributor(s).
6. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 5 above immediately thereafter.
7. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original signed by

Kirsten Walli
Board Secretary

Encl.