

**Ontario Energy
Board**

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**Commission de l'énergie
de l'Ontario**

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BY Automated E-Mail

November 13, 2015

Joe Emberson
McMaster University
1280 Main Street West
CSB-102
Hamilton ON L8S 4M3

Dear Mr. Emberson:

**Re: Electricity Retailer Licence Renewal
McMaster University - ER-2011-0034**

Your Electricity Retailer Licence ER-2011-0034 is due to expire on May 5, 2016.

If McMaster University wishes to continue to participate in the Ontario Electricity market, you are invited to file an application to renew McMaster University's Electricity Retailer Licence. As you are aware, McMaster University is not permitted to carry out activities described in section 57 of the Ontario Energy Board Act, 1998 (the "Act") without a licence.

The standard time required to issue a licence is 90 days from receipt of a complete application. To assist the Board to renew McMaster University's licence in a timely manner prior to the expiry date, you are required to submit your application to the Board within 30 days of this e-mail. A licence application form is available on our website at the following address: <http://www.ontarioenergyboard.ca/OEB/Industry/Licences/Apply+for+a+Licence>

On receipt of the application, the Board will proceed to review the application for renewal in accordance with Part V of the Act. If we do not receive the application by the required date, the Board will be prepared to remove the name from the licensee records once the current licence is expired.

If you have any questions regarding this process, you may contact George Dimitropoulos, Project Advisor, at 416 544 5152 or by e-mail at George.Dimitropoulos@ontarioenergyboard.ca.

Yours truly,

Original signed by

John Pickernell
Applications Administration