

**Ontario Energy  
Board**  
P.O. Box 2319  
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2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27e étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
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**BY EMAIL**

December 2, 2015

Patrick McMahon  
Manager, Regulatory Research and Records  
Union Gas Limited  
Chatham ON N7M 5M1  
[pmcmahon@uniongas.com](mailto:pmcmahon@uniongas.com)

### **LETTER OF DIRECTION**

Dear Mr. McMahon:

**Re: Union Gas Limited (Union)  
Application for Franchise Agreement and Certificate of Public Convenience  
and Necessity with the Corporation of the City of Kitchener  
Ontario Energy Board File Number: EB-2015-0296**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing regarding Union's application for a Franchise Agreement and Certificate of Public Convenience and Necessity with the City of Kitchener (Notice). The Notice will be published by the OEB, in accordance with the directions to the OEB's agent which has been copied to you. Please note that you must comply with the directions in paragraphs 1 and 2 below **prior to December 5, 2015** which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Board Secretary immediately.

You are directed:

1. No later than the date the Notice is posted on Union's website in accordance with paragraph 2, to arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and evidence, directly on the City of Kitchener and on Enbridge Gas Distribution Inc.
2. To make copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Union's office and in a prominent place on Union's website.
3. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 and 2 above immediately thereafter.

4. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original signed by*

Kirsten Walli  
Board Secretary

Encl.

Cc: Christine Tarling, Clerk, City of Kitchener  
Murray Costello, District Manager, Waterloo/Brantford, Union Gas Limited