

**Ontario Energy Board**  
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**Commission de l'énergie de l'Ontario**  
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**BY E-MAIL**

December 3, 2015

Kathi Farmer  
Burlington Hydro Inc.  
1340 Brant Street  
Burlington ON L7R 3Z7

Dear Ms. Farmer:

**Re: Burlington Hydro Inc.  
Application for Rates  
OEB File Number EB-2015-0056**

The OEB received Burlington Hydro Inc.'s 2016 Price Cap IR application on November 2, 2015. The OEB has assigned file number EB-2015-0056 to the application. The OEB's Vice President, Applications, to whom authority has been delegated under Section 6 of the *Ontario Energy Board Act, 1998*, will make a decision on the application without holding a hearing.

Your application is available on the [2016 EDR webpage](#) of the OEB's website.

OEB staff may have questions regarding the application and will be in contact with you directly, as required. The nature of the questions will determine the manner in which OEB staff will seek clarification regarding the application or request additional information or material. For these purposes, OEB staff may contact you by email, in writing, by telephone or, in some cases, one or more teleconferences.

In order to assist with your own planning, OEB staff has scheduled a teleconference for December 16, 2015, in the event that such a teleconference is required. Please ensure that appropriate members of your staff are available at that time.

OEB staff will update all applicable models based on any additional information received from you in response to OEB staff questions. All changes to the models will be documented and provided to you no later than December 23, 2015. At that time, OEB staff will also outline any additional information that remains to be provided by you.

If you have any comments regarding the updated models or the additional information requested by OEB staff, please provide them to OEB staff by no later than January 13, 2016.

Following these steps, the Vice President, Applications will provide you with a draft of the decision that she proposes to make subject to any relevant final comments from you. These comments are to be provided within 14 days. Where possible, a draft Rate Order and all applicable models will be enclosed for comment. In some circumstances you may be required to file a separate draft Rate Order. The Vice President, Applications will consider your final comments, if any, and issue a final decision and rate order.

Please note that the timely processing of the application depends on the receipt of information within the timelines specified. Any questions relating to this letter or your application should be directed to Martha McOuat, Project Advisor at 416-440-7606 or [martha.mcouat@ontarioenergyboard.ca](mailto:martha.mcouat@ontarioenergyboard.ca).

Yours truly,

*Original signed by*

Kirsten Walli,  
Board Secretary