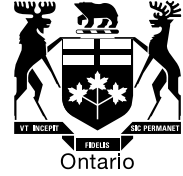


**Ontario Energy Board**  
P.O. Box 2319  
27<sup>th</sup> Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
Télécopieur: 416-440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

January 11, 2016

Ms. Vanessa Innis  
Manager, Regulatory Initiatives  
Union Gas Limited  
50 Keil Drive North  
Chatham ON N7M 5M1

**LETTER OF DIRECTION**

Dear Ms. Innis:

**Re: Union Gas Limited (Union)  
Request for Greenhouse Gas Emissions Impact Deferral Account  
Ontario Energy Board File Number: EB-2015-0367**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing related to Union's request to establish the Greenhouse Gas Emissions Impact Deferral Account. Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[insert actual date **10 calendar days from the date the notice is posted on the applicant's website**]";
  - b. For the French version of the Notice, under the sections entitled "**SOYEZ RENSEIGNÉ ET DONNEZ VOTRE OPINION**" and "**AUDIENCES**

**ORALES ET AUDIENCES ÉCRITES**” remove the bold and bracketed words “[insérer la date correspondant à 10 jours calendaires suivant la date que l’avis est affiché sur le site web de la requérante]”; and

- c. In each of the English and the French version of the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Union’s website in accordance with the requirements of paragraph 4 below. If that date falls on a “holiday” as defined in Rule 6.02 of the OEB’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format “**January 1, 2014**” for the English Notice and the following date format for the French Notice “**1 janvier 2014**”.
2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB pdf versions of the complete (dated) English Notice and French Notice (each, a Dated Notice).
  3. No later than the date the Dated Notices are posted on Union’s website in accordance with paragraph 4, to serve a copy of the English version of the Dated Notice, the application and the evidence, directly on each of the following, either personally, by courier or by e-mail:
    - a. the clerks of all municipalities in which Union supplies gas;
    - b. all First Nations Bands and First Nation Reserves to which Union supplies gas and the Métis Nations of Ontario; and
    - c. all intervenors in EB-2015-0116, Enbridge Gas Distribution Inc. and Natural Resource Gas Limited.
  4. To make a copy of both the English and French versions of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Union’s office and in a prominent place on its website.
  5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
  6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Kirsten Walli  
Board Secretary

Encl.

cc. Crawford Smith, Torys LLP